

**South Texas College
College-Wide Curriculum Committee
Meeting Agenda Packet**

Meeting Information

Date and Time: Thursday, January 26, 2023, at 4:00 pm

Location: Microsoft Teams: [Join Microsoft Teams Meeting](#)

*Meetings will be recorded for the purpose of the minutes

I. Call to Order

II. Housekeeping Rules

1. All members, ex-officio members and guests must sign in with your name and department in the chat window so we can verify attendance and document for the meeting minutes.
2. Please keep microphones on mute to minimize background noise and unmute as needed for questions or voting.
3. Remember to state your name when presenting an item or making a motion.
4. This Committee is a voting committee. Only voting members can make a motion and vote. (Alternates may only vote if the representative is not in attendance.)

III. Minutes from the Meeting of December 1, 2022

IV. New Business

- A. Informational Item: Continuing Education/Institute of Advanced Manufacturing**
1. Proposed Medical Receptionist Occupational Skills Award for Continuing Education

| Continuing Education Medical Receptionist Occupational Skills Award Curriculum | |
|---|-------------------|
| 2023-2024 | |
| Term One (9 weeks) | Cont. Hrs. |
| MDCA 1205 Medical Law and Ethics | 32 |
| MDCA 1321 Administrative Procedures | 64 |
| MDCA 1343 Medical Insurance | 64 |
| Total Contact Hours: 160 | |

Justification: The OSA will be offered through continuing education for those seeking non-credit courses and implement this certificate as a pathway of Medical Receptionist into Medical Assistant Technology.

B. Business Administration (Transfer)

1. Requirement of MATH 1324 – Mathematics for Business & Social Sciences for the Mathematics Elective – Core Curriculum

Justification: The Business Administration department is requesting the change as part of the recently approved Texas Transfer Framework field of study from THECB. Beginning Fall 2023, MATH 1324 will be a requirement for the Mathematics Elective – Core Curriculum component.

2. Revision of credit hours to ACCT 2401 – Principles of Financial Accounting from 4 semester credit hours to 3 semester credit hours.

Justification: The proposed change is to align with the recent THECB Field of Study mandated changes that affect the current semester credit hours. All other programs that include ACCT 2401 and ACCT 2402 within their curriculums have been notified of the change in credit hours and assessed for impact.

3. Revision of credit hours to ACCT 2402 – Principles of Managerial Accounting from 4 semester credit hours to 3 semester credit hours.

Justification: The proposed change is to align with the recent THECB Field of Study mandated changes that affect the current semester credit hours. All other programs that include ACCT 2401 and ACCT 2402 within their curriculums have been notified of the change in credit hours and assessed for impact.

ASSOCIATE OF ARTS
Field of Study in Business Administration (Transfer Plan)

2023-2024
TSI LIABLE

FIELD OF STUDY **18 Credits**

Discipline Foundation Courses (12 SCH):

ACCT ~~2401~~ 2301 Principles of Financial Accounting
ACCT ~~2402~~ 2302 Principles of Managerial Accounting
ECON 2302 Principles of Economics II - MICRO
BUSI 1301 Business Principles

*Directed Electives (UTRGV) (6 SCH):

BCIS 1305 Business Computer Applications
BUSI 2305 Business Statistics

STC CORE CURRICULUM **42 Credits**

In addition to the Field of Study, the student is required to take 42 hours from the STC Core Curriculum listed on page *** in the catalog. **Business Administration majors must take ECON 2301 – Principles of Economics I-Macro to fulfill to Social/Behavioral Science component of the Core Curriculum, and must take MATH 1324 – Mathematics for Business & Social Sciences to fulfill the Mathematics component of the Core Curriculum.** Students who select a 3 credit Mathematics course to fulfill the Mathematics component of the Core Curriculum must take 4 semester credit hours to complete the Core Component Area Option for the Core Curriculum.

FIELD OF STUDY: 18
STC CORE CURRICULUM: 42
TOTAL CREDIT HOURS: 60

*Students pursuing a different transfer institution should see an advisor for selection of directed electives.

| BUSINESS ADMINISTRATION – TRANSFER PLAN RECOMMENDED COURSE SEQUENCE | | | Credit Hours |
|--|-----------------|---|----------------|
| FIRST YEAR | | | |
| FALL | | | |
| HIST | 1301 | United States History I or HIST 2327 | 3 |
| ENGL | 1301 | Composition I | 3 |
| BCIS | 1305 | Business Computer Applications ¹ | 3 |
| BUSI | 1301 | Business Principles | 3 |
| SPRING | | | |
| HIST | 1302 | United States History II or HIST 2328 | 3 |
| ENGL | 1302 | Composition II - Rhetoric | 3 |
| | | Creative Arts Elective - Core Curriculum | 3 |
| | | Mathematics Elective – Core Curriculum | 3-4 |
| | | Recommended: MATH 1324) | |
| MATH | 1324 | Mathematics for Business & Social Sciences | 3 |
| ACCT | 2401 | Principles of Financial Accounting | 4 |
| ACCT | 2301 | Principles of Financial Accounting | 3 |
| SECOND YEAR | | | |
| FALL | | | |
| GOVT | 2305 | Federal Government | 3 |
| | | Life and Physical Sciences Elective - Core Curriculum | 4 |
| ACCT | 2402 | Principles of Managerial Accounting | 4 |
| ACCT | 2302 | Principles of Managerial Accounting | 3 |
| ECON | 2301 | Principles of Economics I – MACRO | 3 |
| SPRING | | | |
| GOVT | 2306 | Texas Government | 3 |
| | | Life and Physical Sciences Elective– Core Curriculum | 4 |
| ECON | 2302 | Principles of Economics II – MICRO | 3 |
| BUSI | 2305 | Business Statistics | 3 |
| | | Language, Philosophy & Culture Elective - Core Curriculum | 3 |
| | | Component Area Option- Core Curriculum | 2 4 |

C. Business Administration

1. Revision of credit by examination for the College Level Examination Program (CLEP) for ACCT 2401 – Principles of Financial Accounting.

Justification: The proposed change to the credit hours stemmed from the THECB Field of Study mandated changes to the Business Administration AA (Transfer Plan).

2. Revision of credit by examination for the College Level Examination Program (CLEP) for ACCT 2402 - Principles of Managerial Accounting.

Justification: The proposed change to the credit hours stemmed from the THECB Field of Study mandated changes to the Business Administration AA (Transfer Plan).

Required Scores for CLEP Subject Examination Credit

| Subject | Min. Score | STC Course | Credit Hours |
|--|------------|--------------------------------------|--------------|
| Info Systems and Computer Applications | 50 | COSC 1301 | 3 |
| Financial Accounting | 50 | ACCT 2401, ACCT 2402 | 8 |
| | | ACCT 2301, ACCT 2302 | 6 |

D. Business Administration - Accounting Specialization

1. Requirement of MATH 1324 – Mathematics for Business & Social Sciences for the Mathematics/Natural Sciences Elective Option.

**Business Administration – Accounting
AAS-BUS-ACCT**

2023-2024
TSI LLABLE

First Year

Fall Semester

| | | | Lec Hrs | Lab Hrs | Ext Hrs | Cont Hrs | Cred Hrs |
|-------------|------|---|---------|---------|---------|----------|----------|
| ENGL | 1301 | Composition I | 3 | 0 | 0 | 48 | 3 |
| ACNT | 1303 | Introduction to Accounting I | 2 | 2 | 0 | 64 | 3 |
| COSC | 1301 | Introduction to Computing OR ITSC 1409 OR ACNT 1313 ACNT 1413 | 3 | 0 | 0 | 48 | 3-4 |
| BUSI | 1301 | Business Principles | 3 | 0 | 0 | 48 | 3 |
| BMGT | 1327 | Principles of Management | 3 | 0 | 0 | 48 | 3 |
| Total Hours | | | 17 | 2 | 0 | 304 | 15-16 |

Spring Semester

| | | | | | | | |
|-----------------|-----------------|--|--------------|--------------|--------------|---------------|--------------|
| BMGT | 1305 | Communications in Management | 3 | 0 | 0 | 48 | 3 |
| ACCT | 2401 | Principles of Financial Accounting | 3 | 3 | 0 | 96 | 4 |
| ACCT | 2301 | Principles of Financial Accounting | 3 | 3 | 0 | 96 | 3 |
| ACNT | 1329 | Payroll & Business Tax Accounting | 2 | 2 | 0 | 64 | 3 |
| ACNT | 1311 | Introduction to Computerized Accounting | 2 | 2 | 0 | 64 | 3 |
| ACNT | 1411 | Introduction to Computerized Accounting | 2 | 2 | 0 | 64 | 4 |
| SPCH | 1321 | Business & Professional Communication | 3 | 0 | 0 | 48 | 3 |
| Total Hours | | | 13 | 7 | 0 | 320 | 16 |

Second Year

Fall Semester

| | | | | | | | |
|-----------------|-----------------|--|--------------|--------------|--------------|---------------|--------------|
| | | Humanities Elective | 3 | 0 | 0 | 48 | 3 |
| BUSG | 2309 | Small Business Management/Entrepreneurship | 3 | 0 | 0 | 48 | 3 |
| | | Mathematics / Natural Sciences Elective | 3 | 0 | 0 | 48 | 3 |
| MATH | 1324 | Mathematics for Business & Social Sciences | 3 | 1 | 0 | 64 | 3 |
| ACCT | 2402 | Principles of Managerial Accounting | 3 | 3 | 0 | 96 | 4 |
| ACCT | 2302 | Principles of Managerial Accounting | 3 | 3 | 0 | 96 | 3 |
| BMGT | 2303 | Problem Solving and Decision Making | 3 | 0 | 0 | 48 | 3 |
| Total Hours | | | 12 | 3-4 | 0 | 240-304 | 16-15 |

Spring Semester

| | | | | | | | |
|-----------------|-----------------|--|--------------|--------------|---------------|----------------|--------------|
| ACNT | 2309 | Cost Accounting | 2 | 2 | 0 | 64 | 3 |
| | | ###Accounting Elective | 2 | 2 | 0 | 64 | 3 |
| ECON | 2301 | Principles of Economics I-Macro | 3 | 0 | 0 | 48 | 3 |
| | | ###Accounting Elective | 2 | 2 | 0 | 64 | 3 |
| BMGT | 2168 | CAPSTONE: Accounting Pract. | 0 | 0 | 10 | 160 | 1 |
| BMGT | 2268 | CAPSTONE: Accounting Pract. | 0 | 0 | 10 | 160 | 2 |
| Total Hours | | | 9 | 6 | 10 | 400 | 13-14 |

Total Contact Hours: 1264

Total Credit Hours: 60-61

###ACCOUNTING ELECTIVES

| | | | | | | | |
|-----------------|-----------------|---|--------------|--------------|--------------|---------------|--------------|
| ACNT | 1331 | Federal Income Tax: Individual | 2 | 2 | 0 | 64 | 3 |
| ACNT | 2331 | Internal Control and Auditing | 3 | 0 | 0 | 48 | 3 |
| ACNT | 1313 | Computerized Accounting Applications | 2 | 2 | 0 | 64 | 3 |
| ACNT | 1413 | Computerized Accounting Applications | 2 | 2 | 0 | 64 | 4 |
| ACNT | 1373 | Intermediate Computerized Accounting | 2 | 2 | 0 | 64 | 3 |
| ACNT | 2330 | Government & Not-for-Profit Accounting | 2 | 2 | 0 | 64 | 3 |

Identifies courses to fulfill minimum 15 credit hour General Education Requirement

Justification: The proposed changes are a result of the alignment with the recent THECB Field of Study mandated changes to the Business Administration AA (Transfer Plan).

V. Next Meeting Date

Tuesday, February 21, 2023 via Microsoft Teams.

VI. Adjournment