

**South Texas College
College-Wide Curriculum Committee
Meeting Agenda Packet**

Meeting Information

Date and Time: Thursday, January 25, 2024, at 4:00 pm

Location: Microsoft Teams: [Join Microsoft Teams Meeting](#)

*Meetings will be recorded for the purpose of the minutes

Time	Agenda Item	Presenter
4:00 – 4:05 p.m.	<ul style="list-style-type: none"> • Call to Order • Housekeeping Rules <ul style="list-style-type: none"> ○ All members, ex-officio members, and guests must sign in with your name and department in the chat window so we can verify attendance and document for the meeting minutes. ○ Please keep microphones on <u>mute</u> to minimize background noise and unmute as needed for questions or voting. ○ Remember to state your name when presenting an item or making a motion. ○ This Committee is a voting committee. <u>Only</u> voting members can make a motion and vote. (Alternates may only vote if the representative is not in attendance.) ○ Reminder: Quorum attendance check if meetings exceed 5:00 p.m. • Minutes from Meeting of December 7, 2023 	Dr. Wendi JW Williams

Review and Action as Necessary on Consent Agenda Items

A consent agenda may be presented by the Committee Chair at the beginning of a meeting. Items may be removed from the consent agenda and moved to discussion at the request of any voting member. Items not removed may be adopted by general consent without discussion.

1.	Replace MATH 1442 – Elementary Statistical Methods with MATH 1342 - Elementary Statistical Methods in the Credit by Examination for Advanced Placement (AP).	Justification: The proposed changes are to align with the revision of the credit hour change from MATH 1442 to MATH 1342, approved on the October 17, 2023 meeting.
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Required Scores for AP Credit			
Subject	Min. Score	STC Course	Credit Hours
Calculus AB	3	<u>MATH 2413</u>	4
Calculus BC	3	<u>MATH 2413, MATH 2414</u>	8
Statistics	3	MATH 1442 -1342	3
Physics B	3	<u>PHYS 1401, PHYS 1402</u>	8
Physics C: Mechanics	3	<u>PHYS 2425</u>	4
Physics C: Electricity & Magnetism	3	<u>PHYS 2426</u>	4

2.	<p>Replace MATH 1442 – Elementary Statistical Methods with MATH 1342 - Elementary Statistical Methods in the Mathematics/Natural Sciences Elective Options for the Associate of Applied Science Degrees.</p>	<p>Justification: The proposed changes are to align with the revision of the credit hour change from MATH 1442 to MATH 1342, approved on the October 17, 2023 meeting.</p>
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**MATHEMATICS/NATURAL
SCIENCES ELECTIVE
OPTIONS FOR THE
ASSOCIATE OF APPLIED
SCIENCE DEGREES**

MATHEMATICS

- MATH 1316 Plane Trigonometry
- MATH 1324 Mathematics for Business & Social Sciences
- MATH 1325 Calculus for Business & Social Sciences
- MATH 1332 Contemporary Mathematics
- MATH 1414 College Algebra
- MATH ~~1442~~ 1342 Elementary Statistics Methods
- MATH 2305 Discrete Mathematics
- MATH 2412 Pre-Calculus Math
- MATH 2413 Calculus I
- MATH 2414 Calculus II
- MATH 2415 Calculus III
- MATH 2418 Linear Algebra
- MATH 2420 Differential Equations

3.	Replace MATH 1442 – Elementary Statistical Methods with MATH 1342 - Elementary Statistical Methods in the Mathematics Elective - Core Curriculum.	Justification: The proposed changes are to align with the revision of the credit hour change from MATH 1442 to MATH 1342, approved on the October 17, 2023 meeting.
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SOUTH TEXAS CORE CURRICULUM		
2024-2025		
COMMUNICATION		
<i>Composition/Written Communication</i>		6 credits
ENGL 1301	Composition I	
ENGL 1302	Composition II - Rhetoric	
MATHEMATICS		
		3-4 credits
MATH 1316	Plane Trigonometry	
MATH 1324	Mathematics for Business & Social Sciences	
MATH 1325	Calculus for Business & Social Sciences	
MATH 1332	Contemporary Mathematics	
MATH 1414	College Algebra	
MATH 1442 1342	Elementary Statistical Methods	
MATH 2412	Pre-Calculus Math	
MATH 2413	Calculus I	

4.	Replace MATH 1442 – Elementary Statistical Methods with MATH 1342 - Elementary Statistical Methods in the TSIA2 placement scale.	Justification: The proposed changes are to align with the revision of the credit hour change from MATH 1442 to MATH 1342, approved on the October 17, 2023 meeting.
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Math	
TSIA2	Course Placement
CRC 950+ OR CRC 910-949/DL 6	College Ready
CRC 935-949 OR CRC 910-934/DL 5 ²	
Algebraic:	MATH 1414 (+ MATL 0014) OR MATH 1324 (+ MATL 0024) OR MATL 0014³
Non-Algebraic:	MATH 1442-1342 (+ MATL 0042) OR MATH 1332 (+ MATL 0032)
CRC 910-934/DL 4 ²	
Algebraic:	MATH 1414 (+ MATL 0034)
Non-Algebraic:	MATH 1442-1342 (+ MATL 0042) OR MATH 1332 (+ MATL 0032)

New Business		
4:10 – 4:20 p.m.	<p>Biology</p> <p>1. Removal of “KINE 1164 – Introduction to Physical Fitness and Wellness” as a Recommended course for Component Area Option.</p> <p>Justification: The proposed change of removing the recommendation of KINE 1164 – Introduction to Physical Fitness and Wellness will expand course options for students to select from to meet the Component Area Option.</p>	Dr. Maria Cervantes

BIOLOGY RECOMMENDED COURSE SEQUENCE			Credit Hours
FIRST SEMESTER			
FALL			
ENGL	1301	Composition	3
		Creative Arts Elective-Core Curriculum	3
		Mathematics Elective – Core Curriculum	
		MATH 1414 College Algebra or MATH 2412 or MATH 2413	4
		(Recommended: MATH 2413)	
BIOL	1406	Biology for Science Majors I	4
SPRING			
ENGL	1302	Composition II - Rhetoric	3
CHEM	1411	General Chemistry I	4
BIOL	1407	Biology for Science Majors II	4
HIST	1301	United States History I or HIST 2327 or HIST 2381	3
SUMMER			
HIST	1302	United States History II or HIST 2328 or HIST 2382	3
SECOND SEMESTER			
FALL			
GOVT	2305	Federal Government	3
CHEM	1412	General Chemistry II	4
BIOL	2401	Anatomy & Physiology I	4
		Social and Behavioral Sciences Elective-Core Curriculum (Required: PSYC 2301 or SOCI 1301)	3
SPRING			
GOVT	2306	Texas Government	3
CHEM	2423	Organic Chemistry I	4
BIOL	2421	Microbiology for Science Majors	4
		Component Area Option	1-4
		(Recommended: KINE 1164)	
SUMMER			
		Language, Phil, & Culture Elective-Core Curriculum (Required: PHIL 1301 or PHIL 2306)	3

4:20 – 4:30 p.m.	<p>Sociology</p> <p><u>General Track:</u></p> <ol style="list-style-type: none"> 1. Addition of MATH 1342 – Elementary Statistical Methods to the Associate of Arts in Sociology Field of Study. 2. Removal of HUMA 1305 -Introduction to Mexican-American Studies and HUMA 2323 - World Cultures from the Sociology Field of Study. 3. Requirement of SOCI 1301- Introductory Sociology for the Social & Behavioral Sciences Elective – Core Curriculum. <p><u>Applied Sociology Track:</u></p> <ol style="list-style-type: none"> 4. Revision of Track name from “Applied Sociology” to “Applied and Clinical Sociology”. 5. Addition of MATH 1342 - Elementary Statistical Methods as a course option for the Track. 6. Requirement of SOCI 1301- Introductory Sociology for the Social & Behavioral Sciences Elective – Core Curriculum <p>Justification: The proposed changes are necessary to align with the Texas Higher Education Coordinating Board requirements for the Sociology Field of Study now part of Texas Direct transfer pathways. The proposed title change to the track would comply with the Association for Applied and Clinical Sociology program requirements.</p>	Dr. Rolando Longoria
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**ASSOCIATE OF ARTS
FIELD OF STUDY IN SOCIOLOGY
AA-SOCI**

**2024-2025
TSI Liable**

FIELD OF STUDY

18 Credits

Courses taken to fulfill field of study requirements must not duplicate courses taken to fulfill Core Curriculum Requirements.

General Sociology Track

Discipline Foundation Courses 9 credits

~~The student is required to take the following 4 courses (12 credits):~~

~~SOCI 1301 — Introductory Sociology~~

SOCI 1306 Social Problems

SOCI 2301 Marriage and the Family

SOCI 2319 Minority Studies

Directed Electives (UTRGV) 9 credits

MATH 1342 Elementary Statistical Methods

SOCI 2326 Social Psychology

SOCI 2336 Criminology

~~*The student is required to take a minimum of 2 courses (6 credits) from the following list:~~

~~ANTH 2301 — Physical Anthropology~~

~~ANTH 2351 — Cultural Anthropology~~

~~CRIJ 1301 — Introduction to Criminal Justice~~

~~CRIJ 1313 — Juvenile Justice System~~

~~HUMA 1305 Introduction to Mexican American Studies~~

~~HUMA 2323 — World Cultures~~

~~PSYC 2301 — General Psychology~~

~~PSYC 2314 — Lifespan Growth & Development~~

~~SOCW 2361 — Introduction to Social Work~~

~~SOCW 2362 — Social Welfare and Social Institutions~~

STC CORE CURRICULUM 42 Credits

In addition to the courses in the Social Sciences Field of Study, the student is required to take 42 hours from the STC Core Curriculum listed on page *** of the catalog.

Social & Behavioral Sciences - 3 Credits

SOCI 1301 Introductory Sociology

Applied and Clinical Sociology Track

~~SOCI 1301 — Introductory Sociology~~

SOCI 1306 Social Problems

PSYC 2317 Statistical Methods in Psychology **OR MATH 1342 Elementary Statistical Methods**

SOCI 2389 Academic Cooperative

Select one of the following Sociology Electives:

SOCI 2326 Social Psychology

SOCI 2336 Criminology

SOCI 2319 Minority Studies

SOCI 2301 Marriage and the Family

Field of Study Elective (2 courses)

Students will complete 2 classes (or 6 credits) of coursework in a discipline of their choice; both classes must be chosen from the same field of study, must be from academic AA or AS program, and must include an introductory-level course. Students must consult with the program's advising team in order to declare an area of focus and have it noted in their Degree Works profile.

STC CORE CURRICULUM 42 Credits

In addition to the courses in the Social Sciences Field of Study, the student is required to take 42 hours from the STC Core Curriculum listed on page *** of the catalog. Students who select a 3 credit Mathematics course to fulfill the Mathematics component of the Curriculum must take 4 semester credit hours to complete the Core Component Area Option for the Core Curriculum.

Social & Behavioral Sciences - 3 Credits

SOCI 1301 Introductory Sociology

FIELD OF STUDY: 18

STC CORE CURRICULUM: 42

TOTAL CREDIT HOURS: 60

**SOCIAL SCIENCES
RECOMMENDED COURSE SEQUENCE
FIELD OF STUDY IN SOCIOLOGY**

FIRST YEAR

FALL	Credit Hours
HIST 1301 United States History I or HIST 2327	3
ENGL 1301 Composition	3
SOCI 1301 Introductory Sociology (SBS Core Elective)	3
Sociology Directed Elective (SOCI 2326 or SOCI 2336)	3
*Sociology elective – Field of Study	3

SPRING

HIST 1302 United States History II or HIST 2328	3
ENGL 1302 Composition II - Rhetoric	3
SOCI 2319 Minority Studies	3
MATH 1342 Elementary Statistical Methods (Directed Elective)	3
Social & Behavioral Science Elective – Core Curriculum	3

SUMMER

Component Area Option- Core Curriculum	3
EDUC 1300 or PSYC 1300 or SPCH 1311 or SPCH 1315 or SPCH 1318 or SPCH 1321 or SPCH 2333 or SPCH 2335	
Creative Arts Elective - Core Curriculum	3
Language, Philosophy & Culture Elective – Core Curriculum	3

SECOND YEAR

FALL

GOVT 2305 Federal Government	3
Mathematics Elective-Core Curriculum (Recommended: MATH 1414 College Algebra)	3-4
SOCI 1306 Social Problems	3
Life and Physical Sciences Elective - Core Curriculum	4

SPRING

GOVT 2306 Texas Government	3
SOCI 2301 Marriage and the Family	3
*Sociology elective – Field of Study	
Sociology Directed Elective (SOCI 2326 or SOCI 2336)	3
Life and Physical Sciences Elective– Core Curriculum	4
Component Area Option- Core Curriculum (if required)	1

~~*Courses to be chosen from the Field of Study~~

ASSOCIATE OF ARTS IN SOCIOLOGY
APPLIED SOCIOLOGY TRACK
APPLIED AND CLINICAL SOCIOLOGY
(Includes Certification in Applied Sociology by AACCS)
AY 2023-2024
Recommended Course Sequence

FIRST YEAR

FALL		Credit Hours
SOCI 1301	Introduction to Sociology (SBS Core Elective) or SOCI 1306 Social Problems	3
HIST 1301	United States History I or HIST 2327 Mexican American History	3
ENGL 1301	Composition I	3
MATH 1414	College Algebra	4

SPRING

SOCI 1306	Social Problems or SOCI 1301 Introduction to Sociology	3
HIST 1302	United States History II or HIST 2328 Mexican-American History	3
ENGL 1302	Composition II	3
	Sociology Directed Elective (SOCI 2301, 2319, 2326 OR 2336)	3
	Social & Behavioral Science Elective – Core Curriculum	3
	Recommended: PSYC 2301 General Psychology SOCI 2301 Sociology of the Family SOCI 2319 Minority Studies TECA 1354 Child Growth & Development	

SUMMER

	Life and Physical Science – Core Curriculum	4
	Language, Philosophy & Culture Elective – Core Curriculum	3
	Recommended: ENGL 2331 World Literature ENGL 2351 Mexican American Literature HUMA 1305 Introduction to Mexican-American Studies HUMA 2319 American Minority Studies HUMA 2323 World Cultures PHIL 1304 Introduction to World Religions	
	Component Area Option – Core Curriculum	3
	<i>**Students should meet with department advisors to formally indicate their Field of Study area of focus in this semester</i>	

SECOND YEAR

FALL		
	Creative Arts Elective – Core Curriculum	3
PSYC 2317	Statistical Methods or MATH 1342	3
GOVT 2305	Federal Government	3
	Field of Study Elective I	3-4

SPRING

GOVT 2306	Texas Government	3
	Life and Physical Sciences Elective– Core Curriculum	4
	Field of Study Electives II	3-4
SOCI 2389	Academic Cooperative	3

****Students should meet with departmental advisors to formalize their certification of Applied and Clinical Sociology with AACCS during the beginning of this semester.**

4:30 – 4:40 p.m.	<p>Business Administration</p> <p>1. Approval for Proposed International Business Occupational Skills Award</p> <p>Justification: The proposed Occupational Skills Award will consist of four classes that will stack into current certificates and is intended to prepare students interested, or currently working, in the field of international commerce.</p>	Jose Olivares-Alarcon
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INTERNATIONAL BUSINESS OCCUPATIONAL SKILLS AWARD						
2024-2025						
TSI EXEMPT						
52.1101						
1st Semester	COURSE TITLE	LEC.	LAB	EXT	CONT.	CR
BUSI 1301 (52.0101)	Business Principles	3	0	0	48	3
BMGT 1327 (52.0201)	Principles of Management	3	0	0	48	3
BUSI 2301 (52.0101)	Business Law	3	0	0	48	3
IBUS 1305 (52.1101)	Introduction to International Business and Trade	<u>3</u>	<u>0</u>	<u>0</u>	<u>48</u>	<u>3</u>
		12	0	0	192	12
Total Contact Hours: 192						
Total Credit Hours: 12						

See Appendix A, p. 11-12, for Supporting Documentation

4:40 – 4:50 p.m.	<p>Information Technology</p> <p>1. Approval for Proposed Digital and Web Design Occupational Skills Award</p> <p>Justification: The proposed Occupational Skills Awards will consist of three classes that will stack into current certificate, allowing more opportunities to earn micro-credentials.</p>	Angelita Elizondo-Teniente
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**DIGITAL & WEB DESIGN
OCCUPATIONAL SKILLS AWARD**

2024-2025
TSI EXEMPT
11.0801

<u>1st Semester</u>	<u>COURSE TITLE</u>	<u>LEC.</u>	<u>LAB</u>	<u>EXT</u>	<u>CONT.</u>	<u>CR</u>
IMED 1445 (11.0801)	Interactive Digital Media I	3	3	0	96	4
ARTC 1413 (50.0409)	Digital Publishing I	3	3	0	96	4
ITSE 1411 (11.0801)	Beginning Web Page Programming	<u>3</u>	<u>3</u>	<u>0</u>	<u>96</u>	<u>4</u>
		9	9	0	288	12
Total Contact Hours: 288						
Total Credit Hours: 12						

See **Appendix A**, p. 13-14, for Supporting Documentation

4:50 – 4:55 p.m.	<ul style="list-style-type: none"> • Announcements/Adjournment Next Meeting – Tentatively Tuesday, February 20, 2024 (for emergent items only) 	Dr. Wendi JW Williams
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Occupational Skills Awards

An Occupational Skills Award (OSA) is a sequence of courses that meet the minimum standard for program length specified by the Texas Workforce Commission for the federal Workforce Innovation and Opportunity Act ¹(WIOA) program (9-14 SCH for credit courses or 144-359 contact hours for workforce continuing education courses).

An OSA must possess the following characteristics:

- a. The credential is TSI-waived under THECB Rule 4.54b;
- b. The content of the credential must be recommended by an external workforce advisory committee, or the occupation must appear on the Local Workforce Development Board's Demand Occupations list;
- c. In most cases, the credential should be composed of WECM courses only. However, non-stratified academic courses may be used occasionally if recommended by the external committee and if appropriate for the content of the credential;
- d. The credential complies with the Single Course Delivery guidelines for WECM courses; and
- e. The credential prepares students for employment in accordance with guidelines established for WIOA.

Note: Occupational Skills Awards are not considered degrees or certificates but are subjected to performance-based funding through HB8.

¹ Signed into law in 2014 and was intended to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy.

International Business OSA

Based on the research conducted on similar programs offered by other Texas and border city serving Colleges, we propose an International Business Occupational Skill Award.

This program is designed for students currently interested, or currently working, in the field of international commerce. After completion of this OSA, our recipients could begin working in positions such as Import/Export Clerk, Warehouse Manager and other similar occupations in the international commerce field.

The skills attained will make our International Business OSA recipients particularly attractive to the vast number of firms in the Rio Grande Valley that are involved in international commerce.

Sample Jobs Available:

Job Titles	Min. Job Requirements	Salary	Skills/Knowledge
Import/Export Clerk	High School Diploma or equivalent <u>Beneficial:</u> Bilingual in English and Spanish.	\$10/hr starting	<ul style="list-style-type: none"> • Strong Computer Skills • Organizational Skills • Bilingual: Spanish English • High School Diploma
Warehouse Manager	<u>Required:</u> High School Diploma or equivalent <u>Beneficial:</u> Bilingual in English and Spanish, passport holder.	\$43,000 starting	<ul style="list-style-type: none"> • High School Diploma or Equivalent • 5+ years experience in a Warehouse lead role managing hourly employees. • Proficient knowledge of Warehouse procedures. • Problem-solving skills and leadership qualities. • Ability to communicate and work with all levels of company staff. • Comfortable delivering frequent direct written and verbal feedback. • Bilingual in English and Spanish, preferred. • Must have a current and valid passport.

DIGITAL AND WEB DESIGN OSA

These courses are taught following industry best practices and adopted curriculum tied to specific industry certifications. Some of the courses in this award serve to prepare students for industry certifications such as Web Design Specialist and Adobe Certified Professional, which additionally help increase the earning potential of graduates who earn this award.

Learning skills for this Award:

- Create and design web pages using HTML and scripting languages.
- Develop an interactive digital media presentation integrating different types of media.
- Design a navigation scheme using Adobe Design Software.
- Demonstrate animation techniques utilizing Adobe features and tools.
- Demonstrate the fundamentals of page layout
- Create and design digital publications using Adobe software
- Identify and define terminology and concepts for digital publications

These skills are found in the course learning outcomes of the following classes:

- IMED 1445 Interactive Digital Media I
- ARTC 1413 Digital Publishing I
- ITSE 1411 Beginning Web Page Programming

Graduates from this program are prepared for entry-level career in digital and/or web design. An OSA award prepares students for immediate employment to meet the local needs, especially in the RGV area. Graduates from this program can enter the workforce where they can be gainfully employed in school districts, hospitals and any company or organization that needs support in digital publications and/or web design.

Job Titles	Min. Job Requirements	Salary	Skills
Graphic Designer / Sales- job post Sooper Flags 101 E Ferguson St, Pharr, TX 78577	Experience or willing to learn vinyl cutting. Vinyl cutting, weeding and application. Strong attention to detail and willingness to learn. Experience required with adobe illustrator and adobe photoshop. Bilingual. Spanish and English. Work as a team to get jobs done as quickly as possible. Strong communication skills Strong sales skills	\$12 an hour - Full-time	Sooper Flags is needing to hire a Graphic Designer / Sales Associate. You will also be trained on vinyl cutting. This position will require self-motivation and a quick learner with a great positive attitude! Training is provided! Must be proficient in Adobe Photoshop and Adobe Illustrator.
Graphic Designer- job post Korner Market 1905 N Illinois Ave, Brownsville, TX 78521	Proven experience as a Graphic Designer or similar role. - Strong portfolio showcasing a range of design projects. - Proficient in graphic design software such as Adobe Creative Suite	\$13 an hour	Create visually appealing graphics and designs for various marketing materials, including brochures, flyers, social media posts, and website banners. - Collaborate with the marketing team to understand project requirements and

	<p>(Photoshop, Illustrator, InDesign).</p> <ul style="list-style-type: none"> - Knowledge of HTML5 and web design principles. - Familiarity with color management and typography. - Experience with CorelDraw and other graphic design tools is a plus. - Understanding of production design and prepress processes. - Basic photography skills are desirable. 		<p>objectives.</p> <ul style="list-style-type: none"> - Use graphic design software and tools to develop high-quality designs that align with brand guidelines. - Ensure that all designs are visually consistent and meet the needs of the target audience. - Incorporate feedback and make necessary revisions to designs based on stakeholder input. - Stay up-to-date with industry trends and best practices in graphic design.
<p>Graphic designer- job post Trevino Appliance 323 N Conway Ave, Mission, TX 78572</p>	<p>2+ years of related experience working in a similar role Some Photography knowledge Knowledge in Office (Excel PowerPoint and Word) Extensive knowledge in Adobe Creative Suite Illustrator InDesign Photoshop Strong communication skills (verbal and written) Close attention to detail is imperative Fluent in English and Spanish</p>	<p>\$10 - \$14 an hour - Part-time, Full-time</p>	<ul style="list-style-type: none"> • Photography, Video & Editing • Manage our Social Media • Design flyers • Ability to handle multiple projects and work in a fast-paced environment
<p>Graphic Designer- job post MDC Data Center McAllen, TX 78501•Hybrid remote Full-time</p>	<p>Qualifications:</p> <p>2-3 years of experience as a graphic designer or similar.</p> <p>A minimum of 2 years of design experience, preferably in a marketing department or advertising agency.</p> <p>Bilingual – English and Spanish required</p> <p>Work with other departments to create a seamless experience for clients.</p>	<p>Not posted</p>	<p>Advanced proficiency in graphic design software, such as Adobe Creative Suite, Photoshop, and Illustrator.</p> <p>Knowledge of digital marketing platforms such as Hubspot would be advantageous, as creating emails and landing page templates is a plus.</p> <p>Ability to determine graphic design preferences and meet deadlines.</p> <p>Ability to collaborate on graphic design projects and integrate feedback.</p> <p>Proficiency in keeping up with graphic design technologies and industry trends.</p>