

Meeting Information

Date and Time: Thursday, January 26, 2023 at 4:00 pm

Location: Microsoft Teams

Recorder: Kandee Wickboldt

Committee Members Present	Ex-Officio Members/Guests in Attendance
Dr. Jennifer Guerra, Baccalaureate Program Representative	Christina Cavazos
Felisa Saenz, Workforce Education Program Alternate	Esmer Eureste
Ariel Gonzalez, Political Science Core Curriculum Program Alternate	Janet Cortez
Reynaldo Jasso, Workforce Education Program Representative Alternate	Dr. Nancy Garcia
Armando Lopez, Mathematics Core Curriculum Program Alternate	Melissa Gudino
Jesus Amaya, Workforce Education Program Representative	Dr. Annette Wingard
Ricardo Olivares, Workforce Education Program Alternate	Daniel Cather
Dr. Annie Parker Liss, History Core Curriculum	Saeed Molki
Nicolas Gutierrez, Academic Program Representative Alternate	Christina Cantu
Patricia Pomares, Academic Program Representative	Hector Cavazos
Dr. Wendi J. W. Williams, Academic Program Alternate	Willie Johnson
Dr. Mehrzad Mahmoudian Geller, Academic Program Representative	Gabriel Pena
Dr. Ludivina Avila, Life & Phys. Sci. Core Curriculum Alternate	Dr. Christopher Nelson
Andrea Clark, Academic Program Representative	Dr. Rachel Sale
Dr. JeanMarie Fors, Academic Program Alternate	Dr. Emma Miller
Sharon O'Leary, Creative Arts Core Curriculum Representative	Daniel M. Mendoza
Ron Schermerhorn, Academic Program Alternate	Veronica Rodriguez
Dr. Anna Alaniz, Academic Program Representative	Dr. Enriqueta Cortez
Judith Sevilla DeLa Cruz, Workforce Education Program	Kandee Wickboldt
Dr. Kevin Peek, Workforce Education Program Representative	Cynthia A Blanco
Dr. Brett Millan, Communication Core Curriculum Representative	Dr. Ravindra Nandigam
Dr. Rebecca Millan, Communication Core Curriculum Alternate	Alejandra Cantu
Dr. Micah Bailey, Language, Phil & Culture Core Curriculum Alternate	Jing Zhu
Dr. Pramod Lamichhane, Academic Program Representative	Javier Reyes
Victor Gomez, History Core Curriculum Alternate	Liza Veliz
Omar Valdez, Workforce Education Program Alternate	Angela Barrera
Sayda Ruelas, Workforce Education Program	Angelita Elizondo Teniente
Sharon Rice, Workforce Education Program Representative	Carlos Tello
Steven Miller, Workforce Education Program	Dr. Mariano Acevedo
Fred Cady, Soc. & Behavioral Science Core Curriculum Representative	Yolonda E. Jaramillo
Colleen Brooks, Academic Program Alternate	Francisco Salinas
Daniel Sanchez, Workforce Education Program Representative	Mario Morin
Dr. Lydia Bean, Academic Program Representative	Layman D. Miller
Dr. Hilaire Saint-Pierre, Baccalaureate Program Alternate	Stephanie Gonzalez
Carlo Gonzalez, Academic Program Alternate	Dr. Ali Esmaeili
Joel Jason Rodriguez, Academic Program Representative	Alvaro Ayala
James Blair, Academic Program Representative	Luis Corpus
	Mark Murray
	Olivia D. De La Rosa
	Patricia Saenz

Materials Distributed

- Agenda Packet
- December 1, 2022 CWCC Meeting Minutes

I. Call to Order

Meeting was called to order by Dr. Micah Bailey at 4:01 p.m.

II. Housekeeping Rules

Dr. Micah Bailey discussed the housekeeping rules as follows:

1. All members, ex-officio members and guests must sign in with your name and department in the chat window so we can verify attendance and document for the meeting minutes.
2. Please keep microphones on mute to minimize background noise and unmute as needed for questions or voting.
3. Remember to state your name when presenting an item or making a motion.
4. This Committee is a voting committee. Only voting members can make a motion and vote. (Alternates may only vote if the representative is not in attendance.)

III. Minutes from Meeting of December 1, 2022

Dr. Micah Bailey requested the committee members to review the minutes from the previous meeting, which were sent via email for review. Dr. Brett Millan made the motion to accept the minutes and Sharon Rice provided a second. The motion carried.

IV. New Business

A. Informational Item: Continuing Education/Institute of Advanced Manufacturing

1. Proposed Medical Receptionist Occupational Skills Award for Continuing Education

Olivia D. De La Rosa presented this item, informing the committee members that the OSA will be offered through continuing education for those seeking non-credit courses. The Medical Receptionist OSA is composed of 3 courses and 160 contact hours. This certificate is a pathway of Medical Receptionist into Medical Assistant Technology.

B. Business Administration (Transfer)

1. Requirement of MATH 1324 – Mathematics for Business & Social Sciences for the Mathematics Elective – Core Curriculum

2. Revision of credit hours to ACCT 2401 – Principles of Financial Accounting from 4 semester credit hours to 3 semester credit hours.

3. Revision of credit hours to ACCT 2402 – Principles of Managerial Accounting from 4 semester credit hours to 3 semester credit hours.

The motion to combine B 1. thru 3. was made by Jesus Amaya and was seconded by James Blair. The motion carried.

Jing Zhu presented these items stating the Business Administration department is requesting the changes to align with the recently approved Texas Transfer Framework field of study from the Texas Higher Education Coordinating Board (THECB). The

semester credit hours for both ACCT courses would change to 3 semester credit hours and MATH 1324 would be a requirement for the Mathematics Elective – Core Curriculum component. Christina Cavazos clarified to the committee that the 4-credit version of the ACCT courses would be deactivated in replaced with the 3-credit versions. The motion to approve was made by Dr. Kevin Peek and was seconded by Dr. Brett Millan. The motion was carried.

C. Business Administration

1. Revision of credit by examination for the College Level Examination Program (CLEP) for ACCT 2401 – Principles of Financial Accounting.

2. Revision of credit by examination for the College Level Examination Program (CLEP) for ACCT 2402 - Principles of Managerial Accounting.

The motion to combine C 1. and C2. was made by Jesus Amaya and was seconded by Sayda Ruelas. The motion carried.

Jing Zhu presented this item and stated that ACCT 2401 and ACCT 2402 will be replaced with ACCT 2301 and ACCT 2302 and thus would need to be updated in the CLEP section of the catalog. The proposed change to the credit hours stemmed from the THECB Field of Study mandated changes to the Business Administration Associate of Art (Transfer Plan). The motion to approve was made by Dr. Mehrzad Mahmoudian Geller and was seconded by Dr. Kevin Peek. The motion was carried.

D. Business Administration - Accounting Specialization

1. Requirement of MATH 1324 – Mathematics for Business & Social Sciences for the Mathematics/Natural Sciences Elective Option.

Jing Zhu presented this item as proposed changes are a result of the alignment with the recent THECB Field of Study mandated changes to the Business Administration Associate of Art (Transfer Plan). Christina Cavazos stated that this course is in a division outside the Business, Public Safety and Technology Division so it is the only item that would need to be voted on by the committee. The motion to approve was made by Dr. Brett Millan and was seconded by Dr. Kevin Peek. The motion was carried.

V. Next Meeting Date

Tuesday, February 21, 2023 via Microsoft Teams.

VI. Adjournment

There being no further business, the motion to adjourn was made by Jesus Amaya and was seconded by James Blair at 4:15 p.m.