



College-Wide Curriculum Committee Meeting Minutes

Meeting Information

Date and Time: Tuesday, November 21, 2023, at 4:00 pm

Location: Microsoft Teams

Recorder: Kandee Wickboldt

Committee Members Present	Ex-Officio Members/Guests in Attendance
Dr. Jennifer Guerra, Baccalaureate Program Representative	Christina Cavazos
Alberto Farias, Workforce Education Program Representative	Esmer Eureste
Ana Valladarez, Workforce Education Program Representative	Carlos Tello
Reynaldo Jasso, Workforce Education Program Representative	Dr. Ludivina Avila
Andres Garza, Workforce Education Program Alternate	Melissa Gudino
Dr. Claudia Mercado, Workforce Education Program Alternate	Dr. Ali Esmacili
Dr. Brett Millan, Communication Core Curriculum Representative	Dr. Annette Wingard
Diana Lucio, Academic Program Representative	Saeed Molki
Eduardo Pastor, Workforce Education Program Alternate	Florinda Rodriguez
Dr. Enriqueta Cortez, Academic Program Representative	Angelita Elizondo Teniente
Dr. Wendi J. W. Williams, Academic Program Representative	Erika Guerra
Dr. Paul Gonzalez, Academic Program Representative	Alvaro Ayala
Hector Villarreal, Lang., Phil & Culture Core Curriculum Representative	Dr. Jesus H. Campos
Dr. Emmanuel Belena, Academic Program Representative	Dr. Rachel Sale
Heaven Mendoza, Academic Program Representative	Carla Balleza
Jeffrey Aquino-Gomez, Life & Phys, Science Core Curriculum Representative	Daniel M. Mendoza
Adan Contreras, Political Science Core Curriculum Alternate	Veronica Rodriguez
Dr. Anna Alaniz, Communication Core Curriculum Alternate	Gabriela E. Pena
Jenny Chamberlain, Academic Program Representative	Kandee Wickboldt
Jorge Fuentes, Academic Program Alternative	Victor Valdez
Sharlene Polvado, Workforce Education Program Alternate	Dr. Maria Cervantes
Dr. Rebecca Millan, Academic Program Representative	Javier Reyes
Steven Miller, Workforce Education Program Representative	Jorge S. Martinez
Judith Sevilla DeLa Cruz, Workforce Education Program Representative	Dr. Ravindra Nandigam
Victor Fonseca, Workforce Education Program Representative	Yolonda E. Jaramillo
Jessica Schnee, Academic Program Representative	Mario Morin
Laura Garcia, Baccalaureate Program Alternate	Stephanie Gonzalez
Sharon Rice, Workforce Education Program Representative	Richard Wade
Laura Salas, Workforce Education Program Representative	Mark Murray
Fred Cady, Political Science Core Curriculum Representative	Dr. Theresa M. Garza
Dr. Mehran Hassanpour, Mathematics Core Curriculum Alternate	Monica Benitez
Pablo Cortez, Mathematics Core Curriculum Representative	Rosa E. Solis
Dr. Lydia Bean, Soc. & Behavioral Science Core Curriculum Representative	Jose Vela
Felisa Saenz, Workforce Education Program Alternate	Christina Cantu
Andrea Clark, Academic Program Representative	Cynthia A. Blanco
Joel Jason Rodriguez, Creative Arts Core Curriculum Alternate	Joel Cabrera
Samuel Solis, Workforce Education Program Alternate	Dr. Emma Miller
Rommel Garza, Academic Program Alternate	Willie Johnson

Committee Members Present	Ex-Officio Members/Guests in Attendance
Meliton Hinojosa, Academic Program Representative	Jose Olivares-Alarcon
Robert Ho, Academic Program Alternate	Alejandra Cantu
	Gabriel Pena

Materials Distributed

- Agenda
- Agenda Packet
- October 17, 2023 - College-Wide Curriculum Committee Meeting Minutes

Agenda Item
<ul style="list-style-type: none"> • Call to Order The meeting was called to order by Dr. Wendi J.W. Williams at 4:00 p.m. • Housekeeping Rules Dr. Wendi J.W. Williams discussed the housekeeping rules as follows: <ul style="list-style-type: none"> ○ All members, ex-officio members and guests must sign in with your name and department in the chat window so we can verify attendance and document for the meeting minutes. ○ Please keep microphones on <u>mute</u> to minimize background noise and unmute as needed for questions or voting. ○ Remember to state your name when presenting an item or making a motion. ○ This Committee is a voting committee. <u>Only</u> voting members can make a motion and vote. (Alternates may only vote if the representative is not in attendance.) • Minutes from Meeting of October 17, 2023 Dr. Wendi J.W. Williams requested the committee members to review the minutes from the previous meeting, which were sent via email for revisions or corrections. Dr. Brett Millan made the motion to accept the minutes and Jenny Chamberlain provided a second. The majority of the committee voted in favor of the motion: 23 in favor / 0 opposed / 0 abstained. The motion carried.
Review and Action as Necessary on Consent Agenda Items
<p>1. English Review of TSIA2 Placement Scale for INRW 0030 - Integrated Reading and Writing II to include "OR CRC 910-944/DL4/Essay 4-8 OR CRC 910-944/DL5-6/Essay 0-4"</p>
<p>2. Bachelor of Science in Nursing Revision of Credit Hour Requirement to the Core Component Area Option for the Bachelor of Science in Nursing: RN-to-BSN Program from 3 credit hours to 4 credit hours.</p> <p>Dr. Wendi J.W. Williams presented the consent agenda items to the committee. Dr. Williams explained that items may be removed from the consent agenda at the request of any voting member. Items not removed may be adopted by general consent without discussion.</p> <p>The motion to approve the items in the consent agenda was made by Jenny Chamberlain and was seconded by Sharon Rice. The majority of the committee voted in favor of the motion: 23 in favor / 0 opposed / 0 abstained. The motion carried.</p>

New Business

Health Information Technology Associate of Applied Science

1. Replace Recommended Humanities Elective Options: PHIL 2306 – Introduction to Ethics, PHIL 2303 - Introduction to Logic, and HUMA 1301 - Introduction to Humanities I – Western and replaced with “Humanities Elective”

Dr. Wendi J.W. Williams stated that Dr. Theresa Garza will present on all 4 items and will call for a vote on each item after the presentation. Dr. Theresa Garza presented this item, explaining that the Health Information Technology Program is working towards aligning the curriculum for the certificates and the Associate of Applied Science degree to be stackable. To flow seamlessly, the general education for the AAS requires the removal of the three recommended Humanities Elective courses and replacement with Humanities Elective, allowing students to take any course from the Humanities Elective options for AAS degrees.

A question to clarify the change arose from the committee regarding the Humanities Electives. Dr. Garza explained that the change is to provide students with more options to select from the Humanities Elective Options for the Associate of Applied Science Degrees as published in the STC catalog.

The motion to approve was made by Dr. Brett Millan and was seconded by Jenny Chamberlain. The majority of the committee voted in favor of the motion: 24 in favor / 1 opposed / 0 abstained. The motion carried.

2. Replace “MATH 1414 – College Algebra or MATH 1332 – Contemporary Mathematics” with “MATH 1342 – Elementary Statistical Methods”

Dr. Theresa Garza presented this item to address changes to educational standards from the accrediting body, CAHIIM, which now requires students to take a math statistics course as part of the degree plan.

The motion to approve was made by Jenny Chamberlain and was seconded by Sharon Rice. The majority of the committee voted in favor of the motion: 23 in favor / 0 opposed / 0 abstained. The motion carried.

3. Replace BIOL 2401 – Anatomy & Physiology I with COSC 1301 – Introduction to Computing to fulfill General Education requirement

Dr. Theresa Garza presented this item and explained that students in this program only need a surface-level knowledge of anatomy and physiology since they will be coding it and not performing patient care. VNSG 1420 or NURA 1407 options have been added to the degree plan and will meet the need for anatomy and physiology.

The motion to approve was made by Dr. Brett Millan and was seconded by Jenny Chamberlain. The majority of the committee voted in favor of the motion: 24 in favor / 0 opposed / 0 abstained. The motion carried.

4. Removal of BIOL 2402 – Anatomy & Physiology II from the degree plan

Dr. Theresa Garza presented this item and explained that removing BIOL 2402 will allow for two new HITT courses to be added to improve the learning outcomes for students,

especially when they take the certification licensure exam. Dr. Garza emphasized that if a student comes into the program and has completed both BIOL 2401 and BIOL 2402 with a grade of “C” or better, substitution for the Anatomy and Physiology course will be honored.

A question arose from the committee regarding the two new HITT courses added to fulfill the 4 credits from BIOL 2402. Dr. Garza explained HITT 2225 Public Health Information Technology and HITT 2249 RHIT Competency Review; both courses will prepare students to take the RHIT exam upon graduation.

The motion to approve was made by Steven Miller and was seconded by Dr. Lydia Bean. The majority of the committee voted in favor of the motion: 24 in favor / 0 opposed / 0 abstained. The motion carried.

Information Technology

1. Approval for Proposed Networking Fundamentals Occupational Skills Award

Angelita Elizondo Teniente presented this item, explaining it will consist of three classes that will stack into current certificates and this will allow more opportunities to earn micro-credentials. The committee was provided supporting documentation regarding labor market demand and skills/knowledge earned in the agenda packet.

2. Replace “SPCH 1318 - Interpersonal Communications” with Speech Elective for the Information Systems Associate of Applied Science

3. Replace “SPCH 1318 - Interpersonal Communications” with Speech Elective for the Network Systems Associate of Applied Science

Angelita Elizondo Teniente presented items 2 and 3 together, explaining that the change to replace Speech 1318 Interpersonal Communication with Speech Elective for both the Information Systems Associate of Applied Science and the Network Systems Associate of Applied Science will expand the options that are available to students, including dual credit students.

Dr. Wendi J.W. Williams requested a motion to consider all three items in one vote. The motion to combine all 3 items was made by Dr. Lydia Bean and was seconded by Steven Miller. The majority of the committee voted in favor of the motion: 23 in favor / 0 opposed / 0 abstained. The motion carried.

The motion to approve was made by Sharon Rice and was seconded by Jenny Chamberlain. The majority of the committee voted in favor of the motion: 24 in favor / 0 opposed / 0 abstained. The motion carried.

Theatre

1. Addition of DRAM 2355 - Script Analysis to the Language, Philosophy, & Culture Elective – Core Curriculum
2. Addition of DRAM 1351 Acting I to the Creative Arts Elective - Core Curriculum

Joel Jason Rodriguez presented items 1 and 2 together, proposing that both DRAM 2355 and DRAM 1351 be considered for the core curriculum. Mr. Rodriguez explained that both courses have gone through the process of the development of the core curriculum proposal. The proposal included core assessments, assignments for the courses, justification, and reason for the proposed courses to be included in the core curriculum. The addition of both courses to the core curriculum will allow more options for students in any major.

Dr. Wendi J.W. Williams requested a motion to consider both items in one vote. The motion to combine items 1 and 2 was made by Jenny Chamberlain and was seconded by Dr. Brett Millan. The majority of the committee voted in favor of the motion: 24 in favor / 0 opposed / 0 abstained. The motion carried.

The motion to approve was made by Dr. Lydia Bean and was seconded by Hector Villarreal. The majority of the committee voted in favor of the motion: 26 in favor / 0 opposed / 0 abstained. The motion carried.

Law Enforcement

1. Deactivation of Police Leadership Occupational Skills Award
2. Deactivation of Security & Loss Prevention Occupational Skills Award

Victor Valdez presented items 1 and 2 together, explaining that there have been no inquiries or enrollment for both Occupational Skills Awards. The Advisory Committee was presented with this information and agreed that both Police Leadership and the Security & Loss Prevention Occupational Skills Awards should be discontinued.

3. “Recommended PSYC 2301 – General Psychology” for the Social and Behavioral Sciences Elective for the Law Enforcement Associate of Applied Science

Victor Valdez presented this item and explained that recommending students to take PSYC 2301 to fulfill the Social and Behavioral Sciences Elective would improve students' communication skills in dealing with the public and their self-care.

Dr. Wendi J.W. Williams requested a motion to consider the three items in one vote. The motion to combine items 1, 2, and 3 was made by Dr. Brett Millan and was seconded by Jenny Chamberlain. The majority of the committee voted in favor of the motion: 25 in favor / 0 opposed / 0 abstained. The motion carried.

The motion to approve was made by Hector Villarreal and was seconded by Reynaldo Jasso. The majority of the committee voted in favor of the motion: 23 in favor / 0 opposed / 1 abstained. The motion carried.

Fire Science

1. Deactivation of Emergency Management Specialist Occupational Skills Award

Victor Valdez presented this item, explaining that there have been no inquiries or enrollments. The Advisory Committee was presented with this information and agreed that the Emergency Management Specialist Occupational Skills Award should be discontinued.

A question arose from the committee regarding the Occupational Skills Award, specifically when the OSA was established, what job demands it aimed to address, what data was used to support its implementation, and whether any efforts had been made to increase enrollment in the program. In response, Mr. Valdez explained that the Occupational Skills Award was launched in Spring 2018 and geared toward Fire Department personnel. This degree was promoted and was never successful. The discussion also noted that some of the courses can be taken online through NIMS, which make it challenging to compete with.

The motion to approve was made by Jenny Chamberlain and was seconded by Reynaldo Jasso. The majority of the committee voted in favor of the motion: 24 in favor / 0 opposed / 0 abstained. The motion carried.

Advanced Manufacturing Technology

1. Revision of Award name from Mechatronics Technology Certificate to Robotics & Mechatronics Technology Certificate

Erika Guerra presented this item stating that the term 'Mechatronics' is not widely known, causing misunderstanding on the type of courses offered and the course content. The Advisory Committee evaluated six or seven possible title options and voted to approve the Robotics & Mechatronics Technology title.

A question arose from the committee regarding whether research was conducted to determine if the name change would make a difference for the program. In addition, would including "Robotics" cause confusion or expectation with students. Ms. Guerra explained that although surveys were not conducted, students were asked, including the Advisory Board and industry partners. The word "Robotics" will provide a better visualization of the offered courses. The program will prepare students to be technicians and operators whether it's in the manufacturing field or hospital field.

The motion to approve was made by Jenny Chamberlain and was seconded by Dr. Lydia Bean. The majority of the committee voted in favor of the motion: 23 in favor / 0 opposed / 0 abstained. The motion carried.

2. Addition of a new semester consisting of four additional courses to the Mechatronics Technology Certificate, resulting in more than 25% of credit changes in the degree plan.

Erika Guerra presented this item stating that the addition of the four new courses will provide more content to meet student needs and industry demands.

A question arose from the committee, inquiring about the percentage of robotics versus mechatronics courses in the certificate. Ms. Guerra stated that the curriculum for robotics was sixty percent.

The motion to approve was made by Dr. Brett Millan and was seconded by Jenny Chamberlain. The majority of the committee voted in favor of the motion: 25 in favor / 0 opposed / 0 abstained. The motion carried.

Quorum Verification to extend meeting until 5:30 p.m.

Dr. Wendi J.W. Williams proposed verification of quorum to extend the meeting until 5:30 p.m. as needed. Quorum was verified by conducting a roll call of virtual hands for those who have voting capacity and could stay until 5:30 p.m. Quorum was met with 24 voting committee members. The meeting continued.

Physical Science

1. Replace CHEM 1412 – General Chemistry II with PHYS 2425 – University Physics I in the Physics Associate Degree Plan for the Life and Physical Sciences Elective - Core Curriculum

Dr. Ravindra Nandigam presented this item and explained that having a solid understanding of differential equations is crucial for students who are pursuing an associate's degree in physics and plan to transfer to a bachelor's program at universities such as UTRGV or TAMUK. By completing the differential equations coursework while studying at South Texas College, students will be better prepared for their academic journey and will be able to graduate in a more reasonable amount of time. To satisfy the change of adding Differential Equations, CHEM 1412 will be replaced with PHYS 2425 for the Life and Physical Sciences Elective Core Curriculum.

The motion to approve was made by Sharon Rice and was seconded by Dr. Lydia Bean. The majority of the committee voted in favor of the motion: 24 in favor / 0 opposed / 0 abstained. The motion carried.

Announcements/Adjournment

Next Meeting

Thursday, December 7, 2023, via Microsoft Teams
Agenda items are due by Monday, December 4, 2023.

There being no further business, the motion to adjourn was made by Reynaldo Jasso and was seconded by Jenny Chamberlain. Dr. Wendi J.W. Williams adjourned the meeting at 5:05 p.m. The majority of the committee voted in favor of the motion: 22 in favor / 0 opposed / 0 abstained. The motion carried.