



College-Wide Curriculum Committee Meeting Minutes

Meeting Information

Date and Time: Thursday, January 25, 2024, at 4:00 pm

Location: Microsoft Teams

Recorder: Stephanie Gonzalez

Committee Members Present	Ex-Officio Members/Guests in Attendance
Dr. Jennifer Guerra, Baccalaureate Program Representative	Christina Cantu
Alberto Farias, Workforce Education Program Representative	Esmer Eureste
Ana Valladarez, Workforce Education Program Representative	Carlos Tello
Reynaldo Jasso, Workforce Education Program Representative	Dr. Ludivina Avila
Yolanda Hake, Soc. & Behavioral Sciences Core Curriculum Alternate	Melissa Gudino
Dr. Brett Millan, Communication Core Curriculum Representative	Dr. Ravindra Nandigam
Diana Lucio, Academic Program Representative	Dr. Christopher Nelson
Dr. Enriqueta Cortez, Academic Program Representative	Saeed Molki
Dr. Wendi J. W. Williams, Academic Program Representative	Patricia Pomares
Dr. Paul Gonzalez, Academic Program Representative	Angelita Elizondo Teniente
Hector Villarreal, Lang., Phil & Culture Core Curriculum Representative	Alvaro Ayala
Dr. Emmanuel Belena, Academic Program Representative	Dr. Rachel Sale
Jenny Chamberlain, Academic Program Representative	Carla Balleza
Jorge Fuentes, Academic Program Alternative	Daniel M. Mendoza
Sharlene Polvado, Workforce Education Program Alternate	Veronica Rodriguez
Dr. Rebecca Millan, Academic Program Representative	Dr. Rolando Longoria
Steven Miller, Workforce Education Program Representative	Javier Reyes
Dr. JeanMarie Fors, Life & Phys. Sci. Core Curriculum Alternate	Jorge S. Martinez
Victor Fonseca, Workforce Education Program Representative	Yolonda E. Jaramillo
Jessica Schnee, Academic Program Representative	Mario Morin
Laura Garcia, Baccalaureate Program Alternate	Stephanie Gonzalez
Sharon Rice, Workforce Education Program Representative	Elizabeth Garcia
Laura Salas, Workforce Education Program Representative	Mark Murray
Fred Cady, Political Science Core Curriculum Representative	Dr. Mariano Alfred Acevedo
Dr. Mehran Hassanpour, Mathematics Core Curriculum Alternate	Cynthia A. Blanco
Pablo Cortez, Mathematics Core Curriculum Representative	Dr. Emma Miller
Dr. Lydia Bean, Soc. & Behavioral Science Core Curriculum Representative	Brent Angangan
Felisa Saenz, Workforce Education Program Alternate	Jose Olivares-Alarcon
Andrea Clark, Academic Program Representative	Sandra Charles
Joel Jason Rodriguez, Creative Arts Core Curriculum Alternate	Dr. Antonio Santiago Nunez
Meliton Hinojosa, Academic Program Representative	Dr. Bradley Davis
Robert Ho, Academic Program Alternate	Willie Johnson
Dr. Annie Parker Liss, History Core Curriculum Representative	Dr. Maria Cervantes
Victor Gomez, History Core Curriculum Alternate	Dr. Brittany Leckey
Richard Huber, Academic Program Alternate	Norma L. Morales Zaragoza
Andres Garza, Workforce Education Program Alternate	Dr. Nancy Garcia
Helen Meave, Academic Program Alternate	Alejandra Cantu
Dr. Ruben Flores, Academic Program Alternate	Dr. Annette Wingard

Committee Members Present	Ex-Officio Members/Guests in Attendance
Alexander Burton, Academic Program Alternate	Dr. Hilaire Saint-Pierre
Judith Sevilla DeLa Cruz, Workforce Education Program Representative	
Jeffrey Aquino-Gomez, Life & Phys. Science Core Curriculum Representative	
Magdalena Handy, Workforce Education Program Alternate	

Materials Distributed

- Agenda
- Agenda Packet
- December 7, 2023 - College-Wide Curriculum Committee Meeting Minutes

Agenda Item
<ul style="list-style-type: none"> • Call to Order The meeting was called to order by Dr. Wendi J.W. Williams at 4:01 p.m. • Housekeeping Rules Dr. Wendi J.W. Williams discussed the housekeeping rules as follows: <ul style="list-style-type: none"> ○ All members, ex-officio members, and guests must sign in with your name and department in the chat window so we can verify attendance and document for the meeting minutes. ○ Please keep microphones on <u>mute</u> to minimize background noise and unmute as needed for questions or voting. ○ Remember to state your name when presenting an item or making a motion. ○ This Committee is a voting committee. <u>Only</u> voting members can make a motion and vote. (Alternates may only vote if the representative is not in attendance.) ○ Reminder: Quorum attendance check if meeting exceed 5:00 p.m. • Minutes from Meeting of December 7, 2023 Dr. Wendi J.W. Williams requested the committee members to review the minutes from the previous meeting, which were sent via email for revisions or corrections. Jenny Chamberlain made the motion to accept the minutes and Sharon Rice provided a second. The majority of the committee voted in favor of the motion: 20 in favor / 0 opposed / 0 abstained. The motion carried.

Review and Action as Necessary on Consent Agenda Items

<p>Mathematics</p> <ol style="list-style-type: none"> 1. Replace MATH 1442 – Elementary Statistical Methods with MATH 1342 - Elementary Statistical Methods in the Credit by Examination for Advanced Placement (AP). 2. Replace MATH 1442 – Elementary Statistical Methods with MATH 1342 - Elementary Statistical Methods in the Mathematics/Natural Sciences Elective Options for the Associate of Applied Science Degrees. 3. Replace MATH 1442 – Elementary Statistical Methods with MATH 1342 - Elementary Statistical Methods in the Mathematics Elective - Core Curriculum. 4. Replace MATH 1442 – Elementary Statistical Methods with MATH 1342 - Elementary Statistical Methods in the TSIA2 placement scale. <p>Dr. Wendi J.W. Williams presented the consent agenda items to the committee. Dr. Williams explained that items may be removed from the consent agenda at the request of any voting member. Items not removed may be adopted by general consent without discussion.</p>
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The motion to approve the items in the consent agenda was made by Jenny Chamberlain and was seconded by Reynaldo Jasso. The majority of the committee voted in favor of the motion: 21 in favor / 0 opposed / 0 abstained. The motion carried.

New Business

Biology

1. Removal of “KINE 1164 – Introduction to Physical Fitness and Wellness” as a Recommended course for Component Area Option.

Dr. Maria Cervantes presented this item stating that they would like to remove the recommendation of KINE 1164 – Introduction to Physical Fitness and Wellness to inform students about alternative core component classes they may consider and broaden the range of available options. A question arose from a committee member regarding whether students will be made aware of any overage with their financial aid. Dr. Cervantes explained that students usually take other science courses within the component area to prepare themselves for the transfer to UTRGV. Dr. Enriqueta Cortez commented that advisors let students know if they exceed the 60 credit hours and have them verify with the Financial Aid Department.

The motion to approve was made by Reynaldo Jasso and was seconded by Dr. Enriqueta Cortez. The majority of the committee voted in favor of the motion: 25 in favor / 0 opposed / 0 abstained. The motion carried.

Sociology

General Track:

1. Addition of MATH 1342 – Elementary Statistical Methods to the Associate of Arts in Sociology Field of Study.
2. Removal of HUMA 1305 -Introduction to Mexican-American Studies and HUMA 2323 - World Cultures from the Sociology Field of Study.
3. Requirement of SOCI 1301- Introductory Sociology for the Social & Behavioral Sciences Elective – Core Curriculum.

Dr. Rolando Longoria presented on the General Track items 1- 3, stating that the changes are necessary to align with the Texas Higher Education Coordinating Board requirements for the Sociology Field of Study now part of Texas Direct transfer pathways. A question arose from an Ex-Officio member regarding changes to the Field of Study and whether this would need further approval from SACSCOC for compliance. Dr. Longoria provided clarification that there are 2 new courses added to the field of study, though they were not the items being voted upon. It was suggested that the Committee move forward with voting on the presented items, contingent upon the revisions meeting SACSCOC standards. *

A motion to vote on the items presented was made by Jenny Chamberlain and was seconded by Dr. Enriqueta Cortez. The majority of the committee voted in favor of the motion: 23 in favor / 0 opposed / 1 abstained. The motion carried.

After the vote, the Committee recognized that the items were not voted to be combined prior to voting on the items presented. Dr. Wendi J.W. Williams requested a motion to combine items 1-3 in one vote. The motion to combine all 3 items was made by Jenny Chamberlain and was seconded by Fred Cady. The majority of the committee voted in favor of the motion: 21 in favor / 0 opposed / 1 abstained. The motion carried.

The motion to approve items 1-3 was made by Jenny Chamberlain and was seconded by Jeffrey Aquino-Gomez. The majority of the committee voted in favor of the motion: 22 in favor / 0 opposed / 2 abstained. The motion carried.

Applied Sociology Track:

4. Revision of Track name from “Applied Sociology” to “Applied and Clinical Sociology”.
5. Addition of MATH 1342 - Elementary Statistical Methods as a course option for the Track.
6. Requirement of SOCI 1301- Introductory Sociology for the Social & Behavioral Sciences Elective – Core Curriculum

Dr. Rolando Longoria presented on the Applied General Track items 4-6, stating that the proposed change to the track title will comply with the program requirements set by the Association for Applied and Clinical Sociology. Additionally, MATH 1342 would be added as an optional course while SOCI 1301 as a requirement for the Social & Behavioral Sciences Elective Core Curriculum. A question arose from a member regarding whether any BA degrees will accept and apply all the courses in the applied Sociology track. Dr. Longoria explained that there are Applied Sociology BA tracks in Texas such as San Marcos and Dallas.

Dr. Wendi J.W. Williams requested a motion to combine items 4-6 in one vote. The motion to combine all 3 items was made by Jenny Chamberlain and was seconded by Andrea Clark. The majority of the committee voted in favor of the motion: 21 in favor / 0 opposed / 0 abstained. The motion carried.

The motion to approve items 4-6 was made by Jenny Chamberlain and was seconded by Hector Villarreal. The majority of the committee voted in favor of the motion: 21 in favor / 0 opposed / 1 abstained. The motion carried.

**Addendum:* Following the meeting, the Office of Curriculum contacted the SACSCOC liaison to address the question regarding the revision to the Field of Study and has since confirmed that approval from SACSCOC is not needed.

Business Administration

1. Approval for Proposed International Business Occupational Skills Award

Jose Olivares-Alarcon presented on this item stating that the proposed International Business Occupational Skills Award will consist of four classes that will stack into current certificates. Students interested in International Business or who are currently working within the industry would benefit from this proposed Occupational Skills Award.

The motion to approve was made by Jeffrey Aquino-Gomez and was seconded by Reynaldo Jasso. The majority of the committee voted in favor of the motion: 22 in favor / 0 opposed / 0 abstained. The motion carried.

Information Technology

1. Approval for Proposed Digital and Web Design Occupational Skills Award

Angelita Elizondo Teniente presented on this item stating that the proposed Occupational Skills Awards will consist of three classes covering Adobe Photoshop in Design Illustrator as well as web programming, HTML, CSS, and JavaScript. The classes stack into the current certificate, allowing for more opportunities to earn micro-credentials.

The motion to approve was made by Reynaldo Jasso and was seconded by Jenny Chamberlain. The majority of the committee voted in favor of the motion: 23 in favor / 0 opposed / 1 abstained. The motion carried.

Announcements/Adjournment

Next Meeting – Tentatively Tuesday, February 20, 2024 (for emergent items only)

There being no further business, the motion to adjourn was made by Reynaldo Jasso and was seconded by Sharon Rice. Dr. Wendi J.W. Williams adjourned the meeting at 4:53 p.m. The majority of the committee voted in favor of the motion: 21 in favor / 0 opposed / 0 abstained. The motion carried.