

2001-2002

BUSINESS ADMINISTRATION  
Associate of Applied Science  
Specialization: **Management**

STUDENT NAME \_\_\_\_\_ SS# \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY, STATE, & ZIP CODE \_\_\_\_\_  
TELEPHONE (DAY) \_\_\_\_\_ EVE \_\_\_\_\_ ENROLLMENT DATE \_\_\_\_\_

PLACEMENT TESTING: Read.	Writing	Math	TASP COMPLETE/EXEMPT/WAIVED DATE: _____
Pre-TASP	_____	_____	
TASP	_____	_____	

DEVELOPMENTAL COURSES (enter grade) \_\_\_\_\_ Orin 101 - College Success  
 Reading: \_\_\_\_\_ None \_\_\_\_\_ READ 70 \_\_\_\_\_ READ 80 \_\_\_\_\_ READ 90 \_\_\_\_\_ Non Course Remediation  
 Writing: \_\_\_\_\_ None \_\_\_\_\_ ENGL 71 \_\_\_\_\_ ENGL 81 \_\_\_\_\_ ENGL 91 \_\_\_\_\_ Non Course Remediation  
 Math: \_\_\_\_\_ None \_\_\_\_\_ MATH 80 \_\_\_\_\_ MATH 85 \_\_\_\_\_ MATH 90 \_\_\_\_\_ Non Course Remediation

Major Courses			SCH	COLLEGE	SEM/YR	GRADE	COMMENTS
<b>FIRST YEAR - FALL SEMESTER</b>							
ENGL	1301	Composition	3				
ITSC	1309	Integrated Software Applications I (TP)	3				
BUSI	1301	Introduction to Business	3				
BMGT	1301	Supervision	3				
PBAD	2335	Ethics in the Work Place	3				
<b>FIRST YEAR - SPRING SEMESTER</b>							
SPCH	1321	Business & Professional Speaking	3				
ITSW	1301	Introduction to Word Processing (TP)	3				
ACNT	1303	Introduction to Accounting I (TP)	3				
BMGT	1305	Communications in Management (TP)	3				
HRPO	2301	Human Resources Management	3				
BNKG	1301	Money and Banking (TP)	3				
<b>SECOND YEAR - FALL SEMESTER</b>							
ITSW	1304	Introduction to Spreadsheets	3				
		Mathematics / Natural Sciences Elective	4				
BUSI	2301	Business Law	3				
ACNT	1329	Payroll and Business Tax Accounting	3				
BUSG	2309	Small Business Management (TP)	3				
<b>SECOND YEAR SPRING SEMESTER</b>							
		Humanities Elective	3				
		Social / Behavioral Sciences Elective	3				
BMGT	2303	Problem Solving & Decision Making	3				
ECON	2301	Principles of Economics I - Macro	3				
MRKG	1311	Principles of Marketing (TP)	3				
BMGT	2168	CAPSTONE: Business Administration Practicum	1				

IDENTIFIES COURSES TO FULFILL MINIMUM 15 HOURS GENERAL EDUCATION REQUIREMENT

STUDENT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ FACULTY/ADVISOR'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**2001 - 2002 Business Administration - Specialization: Management, Associate of Applied Science**

**PRE-REQUISITES:**

<b>ENGL</b>	<b>1301</b>	<b>COMPOSITION</b> <i>Prerequisite: Completion of READ 80 or equivalent. A passing score of 220+ on the writing portion of the TASP test or qualify for the "B or Better" option or TASP exemption via SAT or ACT scores.</i>
<b>ITSC</b>	<b>1309</b>	<b>INTEGRATED SOFTWARE APPLICATIONS I</b> <i>Prerequisite: None.</i>
<b>BUSI</b>	<b>1301</b>	<b>INTRODUCTION TO BUSINESS</b> <i>Prerequisite: None.</i>
<b>BMGT</b>	<b>1301</b>	<b>SUPERVISION</b> <i>Prerequisite: None.</i>
<b>PBAD</b>	<b>2335</b>	<b>ETHICS IN THE WORKPLACE</b> <i>Prerequisite: None.</i>
<b>SPCH</b>	<b>1321</b>	<b>BUSINESS &amp; PROFESSIONAL SPEAKING</b> <i>Prerequisite: None.</i>
<b>ITSW</b>	<b>1301</b>	<b>INTRODUCTION TO WORD PROCESSING</b> <i>Prerequisite: POFT 1329 or ITSC 1309.</i>
<b>ACNT</b>	<b>1303</b>	<b>INTRODUCTION TO ACCOUNTING I</b> <i>Prerequisite: READ 80 and MATH 80 or equivalent.</i>
<b>BMGT</b>	<b>1305</b>	<b>COMMUNICATIONS IN MANAGEMENT</b> <i>Prerequisite: ITSC 1309 or COSC 1301.</i>
<b>HRPO</b>	<b>2301</b>	<b>HUMAN RESOURCES MANAGEMENT</b> <i>Prerequisite: BMGT 1301.</i>
<b>BNKG</b>	<b>1301</b>	<b>MONEY AND BANKING</b> <i>Prerequisite: None.</i>
<b>ITSW</b>	<b>1304</b>	<b>INTRODUCTION TO SPREADSHEETS</b> <i>Prerequisite: ITSC 1309 or COSC 1301.</i>
<b>BUSI</b>	<b>2301</b>	<b>BUSINESS LAW</b> <i>Prerequisite: None.</i>
<b>ACNT</b>	<b>1329</b>	<b>PAYROLL &amp; BUSINESS TAX ACCOUNTING</b> <i>Prerequisite: ACNT 1303.</i>
<b>BUSG</b>	<b>2309</b>	<b>SMALL BUSINESS MANAGEMENT</b> <i>Prerequisite: None.</i>
<b>BMGT</b>	<b>2303</b>	<b>PROBLEM SOLVING &amp; DECISION MAKING</b> <i>Prerequisite: None.</i>
<b>ECON</b>	<b>2301</b>	<b>PRINCIPLES OF ECONOMICS I - MACRO</b> <i>Prerequisite: MATH 85 or equivalent or BNKG 1301.</i>
<b>MRKG</b>	<b>1311</b>	<b>PRINCIPLES OF MARKETING</b> <i>Prerequisite: None.</i>
<b>BMGT</b>	<b>2168</b>	<b>CAPSTONE: BUSINESS ADMINISTRATION PRACTICUM</b> <i>Prerequisite: Approval of Practicum Coordinator.</i>

**MATHEMATICS / NATURAL SCIENCES ELECTIVE - 3 CREDITS ( Depending on the course, check the catalog for pre-requisites.)**

**HUMANITIES ELECTIVE - 3 CREDITS ( Depending on the course, check the catalog for pre-requisites.)**

**SOCIAL / BEHAVIORAL SCIENCES ELECTIVE - 3 CREDITS ( Depending on the course, check the catalog for pre-requisites.)**