

2008-2009

BUSINESS ADMINISTRATION
Associate of Applied Science
Specialization: **Management**

STUDENT NAME _____ SS# _____
ADDRESS _____ CITY, STATE, & ZIP CODE _____
TELEPHONE (DAY) _____ EVE _____ ENROLLMENT DATE _____

PLACEMENT TESTING:

Alternative Exam:	Read	Writing	Math	*TSI COMPLETE/EXEMPT/WAIVED DATE: _____ *Texas Success Initiative Rules
Accuplacer/ASSET/COMPASS/THEA	_____	_____	_____	
ACT	_____	_____	_____	
SAT	_____	_____	_____	

DEVELOPMENTAL COURSES (enter grade) _____ Orin 101 - College Success
Reading: _____ None _____ READ 70 _____ READ 80 _____ READ 90 _____ Non Course Remediation
Writing: _____ None _____ ENGL 71 _____ ENGL 81 _____ ENGL 91 _____ Non Course Remediation
Math: _____ None _____ MATH 80 _____ MATH 85 _____ MATH 90 _____ Non Course Remediation

Major Courses			SCH	COLLEGE	SEM/YR	GRADE	COMMENTS
FIRST YEAR - FALL SEMESTER							
ENGL	1301	Composition	3				
ITSC	1409	Integrated Software Applications I or COSC 1301	4				
BUSI	1301	Business Principles	3				
BMGT	1301	Supervision	3				
BMGT	1391	Business Conduct	3				
FIRST YEAR - SPRING SEMESTER							
SPCH	1321	Business & Professional Speaking	3				
POFI	2301	Word Processing	3				
ACNT	1303	Introduction to Accounting I	3				
BMGT	1305	Communications in Management	3				
HRPO	2301	Human Resources Management	3				
BNKG	1340	Money and Banking	3				
SECOND YEAR - FALL SEMESTER							
MRKG	1301	Customer Service	3				
		Mathematics / Natural Sciences Elective	4				
BUSI	2301	Business Law	3				
ACNT	1329	Payroll & Business Tax Accounting	3				
BUSG	2309	Small Business Management	3				
SECOND YEAR SPRING SEMESTER							
		Humanities Elective	3				
		Social / Behavioral Sciences Elective	3				
BMGT	2303	Problem Solving & Decision Making	3				
ECON	2301	Principles of Economics I - Macro	3				
MRKG	1311	Principles of Marketing	3				
BMGT	2168	CAPSTONE: Business Administration Practicum	1				

IDENTIFIES COURSES TO FULFILL MINIMUM 15 HOURS GENERAL EDUCATION REQUIREMENT

STUDENT'S SIGNATURE _____ DATE _____ FACULTY/ADVISOR'S SIGNATURE _____ DATE _____

PRE-REQUISITES:

ENGL	1301	COMPOSITION <i>Prerequisite: A score of 60+/E-6, E-7, E-8 or 80+/E-5 on the ACCUPLACER Exam for Writing, equivalent placement score, or completion of ENGL 0091 with a grade of "C" or better; <u>and</u> a score of 61 on the ACCUPLACER Exam for Reading, the completion of READ 0080 or equivalent.</i>
ITSC	1409	INTEGRATED SOFTWARE APPLICATIONS I <i>Prerequisite: Completion of READ 0080 or equivalent.</i>
COSC	1301	MICROCOMPUTER APPLICATIONS <i>Prerequisite: Successful completion of READ 0090 or equivalent.</i>
BUSI	1301	BUSINESS PRINCIPLES <i>Prerequisite: READ 0080 or equivalent.</i>
BMGT	1301	SUPERVISION <i>Prerequisite: None.</i>
BMGT	1391	BUSINESS CONDUCT <i>Prerequisite: None.</i>
SPCH	1321	BUSINESS & PROFESSIONAL SPEAKING <i>Prerequisite: Completion of READ 0080 or equivalent.</i>
POFI	2301	WORD PROCESSING <i>Prerequisite: POFT 1227 or permission from the department.</i>
ACNT	1303	INTRODUCTION TO ACCOUNTING I <i>Prerequisite: READ 0080 and MATH 0080 or equivalent.</i>
BMGT	1305	COMMUNICATIONS IN MANAGEMENT <i>Prerequisite: ITSC 1409 or COSC 1301.</i>
HRPO	2301	HUMAN RESOURCES MANAGEMENT <i>Prerequisite: BMGT 1301.</i>
BNKG	1340	MONEY AND BANKING <i>Prerequisite: None.</i>
MRKG	1301	CUSTOMER SERVICE <i>Prerequisite: None.</i>
BUSI	2301	BUSINESS LAW <i>Prerequisite: None.(Transfers only as an elective)</i>
ACNT	1329	PAYROLL & BUSINESS TAX ACCOUNTING <i>Prerequisite: ACNT 1303.</i>
BUSG	2309	SMALL BUSINESS MANAGEMENT <i>Prerequisite: None.</i>
BMGT	2303	PROBLEM SOLVING & DECISION MAKING <i>Prerequisite: None.</i>
ECON	2301	PRINCIPLES OF ECONOMICS I - MACRO <i>Prerequisite: MATH 0085 or equivalent, or BNKG 1340.</i>
MRKG	1311	PRINCIPLES OF MARKETING <i>Prerequisite: None.</i>
BMGT	2168	CAPSTONE: BUSINESS ADMINISTRATION PRACTICUM <i>Prerequisite: Approval of Practicum Coordinator.</i>

MATHEMATICS / NATURAL SCIENCES ELECTIVE - 4 CREDITS (Depending on the course, check the catalog for pre-requisites.)

HUMANITIES ELECTIVE - 3 CREDITS (Depending on the course, check the catalog for pre-requisites.)

SOCIAL / BEHAVIORAL SCIENCES ELECTIVE - 3 CREDITS (Depending on the course, check the catalog for pre-requisites.)