

Business & Technology Division Degree Plan

2009-2010

BUSINESS COMPUTER SYSTEMS

Certificate

Computer Applications Specialist

STUDENT NAME _____ SS# _____
 ADDRESS _____ CITY, STATE, & ZIP CODE _____
 TELEPHONE (DAY) _____ EVE _____ ENROLLMENT DATE _____

PLACEMENT TESTING:

Alternative Exam:	Read	Writing	Math	*TSI COMPLETE/EXEMPT/WAIVED DATE:
Accuplacer/ASSET/COMPASS/THEA	_____	_____	_____	
ACT	_____	_____	_____	
SAT	_____	_____	_____	

*Texas Success Initiative Rules

DEVELOPMENTAL COURSES (enter grade) _____ Orin 101 - College Success

Reading: _____ None _____ READ 70 _____ READ 80 _____ READ 90 _____ Non Course Remediation

Writing: _____ None _____ ENGL 71 _____ ENGL 81 _____ ENGL 91 _____ Non Course Remediation

Math: _____ None _____ MATH 80 _____ MATH 85 _____ MATH 90 _____ Non Course Remediation

Major Courses			SCH	COLLEGE	SEM/YR	GRADE	COMMENTS
FIRST YEAR - FALL SEMESTER							
ITSC	1409	Integrated Software Applications I	4				
ITSW	2434	Advanced Spreadsheets	4				
FIRST YEAR - SPRING SEMESTER							
POFI	2431	Desktop Publishing	4				
ITSW	1410	Introduction to Presentation Graphics Software	4				

STUDENT'S SIGNATURE _____ DATE _____ FACULTY / ADVISOR'S SIGNATURE _____ DATE _____

2009-2010 Computer and Information Technologies Specialist, Certificate

PREREQUISITES:

ITSC 1409 INTEGRATED SOFTWARE APPLICATIONS I
Prerequisite: Completion of READ 0080 or equivalent.

ITSW 2434 ADVANCED SPREADSHEETS
Prerequisite: ITSC 1409.

POFI 2431 DESKTOP PUBLISHING
Prerequisite: ITSC 1409.

ITSW 1410 INTRODUCTION TO PRESENTATION GRAPHICS SOFTWARE
Prerequisite: ITSC 1409.