

2009-2010

**BUSINESS ADMINISTRATION**  
 Associate of Applied Science  
 Specialization: **Management**

STUDENT NAME \_\_\_\_\_ SS# \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ CITY, STATE, & ZIP CODE \_\_\_\_\_  
 TELEPHONE (DAY) \_\_\_\_\_ EVE \_\_\_\_\_ ENROLLMENT DATE \_\_\_\_\_

PLACEMENT TESTING:

Alternative Exam:	Read	Writing	Math	*TSI COMPLETE/EXEMPT/WAIVED DATE: _____
Accuplacer/ASSET/COMPASS/THEA	_____	_____	_____	
ACT	_____	_____	_____	
SAT	_____	_____	_____	

\*Texas Success Initiative Rules

DEVELOPMENTAL COURSES (enter grade) \_\_\_\_\_ Orin 101 - College Success  
 Reading: \_\_\_\_\_ None \_\_\_\_\_ READ 70 \_\_\_\_\_ READ 80 \_\_\_\_\_ READ 90 \_\_\_\_\_ Non Course Remediation  
 Writing: \_\_\_\_\_ None \_\_\_\_\_ ENGL 71 \_\_\_\_\_ ENGL 81 \_\_\_\_\_ ENGL 91 \_\_\_\_\_ Non Course Remediation  
 Math: \_\_\_\_\_ None \_\_\_\_\_ MATH 80 \_\_\_\_\_ MATH 85 \_\_\_\_\_ MATH 90 \_\_\_\_\_ Non Course Remediation

Major Courses			SCH	COLLEGE	SEM/YR	GRADE	COMMENTS
<b>FIRST YEAR - FALL SEMESTER</b>							
ENGL	1301	Composition	3				
ITSC	1409	Integrated Software Applications I or COSC 1301	4				
BUSI	1301	Business Principles	3				
BMGT	1301	Supervision	3				
BMGT	1391	Business Conduct	3				
<b>FIRST YEAR - SPRING SEMESTER</b>							
SPCH	1321	Business & Professional Speaking	3				
POFI	2301	Word Processing	3				
ACNT	1303	Introduction to Accounting I	3				
BMGT	1305	Communications in Management	3				
HRPO	2301	Human Resources Management	3				
BNKG	1340	Money and Financial Markets	3				
<b>SECOND YEAR - FALL SEMESTER</b>							
MRKG	1301	Customer Service	3				
		Mathematics / Natural Sciences Elective	4				
BUSI	2301	Business Law	3				
ACNT	1329	Payroll & Business Tax Accounting	3				
BUSG	2309	Small Business Management	3				
<b>SECOND YEAR SPRING SEMESTER</b>							
		Humanities Elective	3				
		Social / Behavioral Sciences Elective	3				
BMGT	2303	Problem Solving & Decision Making	3				
ECON	2301	Principles of Economics I - Macro	3				
MRKG	1311	Principles of Marketing	3				
BMGT	2168	CAPSTONE: Business Administration Practicum	1				

IDENTIFIES COURSES TO FULFILL MINIMUM 15 HOURS GENERAL EDUCATION REQUIREMENT

\_\_\_\_\_

STUDENT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ FACULTY/ADVISOR'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**PRE-REQUISITES:**

**ENGL 1301 COMPOSITION**

*Prerequisite: A score of 60+/E-6, E-7, E-8 or 80+/E-5 on the ACCUPLACER Exam for Writing, equivalent placement score, or completion of ENGL 0091 with a grade of "C" or better; **and** a score of 61 on the ACCUPLACER Exam for Reading, the completion of READ 0080 or equivalent.*

**ITSC 1409 INTEGRATED SOFTWARE APPLICATIONS I**

*Prerequisite: Completion of READ 0080 or equivalent.*

**COSC 1301 MICROCOMPUTER APPLICATIONS**

*Prerequisite: Successful completion of READ 0090 or equivalent.*

**BUSI 1301 BUSINESS PRINCIPLES**

*Prerequisite: READ 0080 or equivalent.*

**BMGT 1301 SUPERVISION**

*Prerequisite: None.*

**BMGT 1391 BUSINESS CONDUCT**

*Prerequisite: None.*

**SPCH 1321 BUSINESS & PROFESSIONAL SPEAKING**

*Prerequisite: Completion of READ 0080 or equivalent.*

**POFI 2301 WORD PROCESSING**

*Prerequisite: POFT 1227 or permission from the department.*

**ACNT 1303 INTRODUCTION TO ACCOUNTING I**

*Prerequisite: READ 0080 and MATH 0080 or equivalent.*

**BMGT 1305 COMMUNICATIONS IN MANAGEMENT**

*Prerequisite: ITSC 1409 or COSC 1301.*

**HRPO 2301 HUMAN RESOURCES MANAGEMENT**

*Prerequisite: BMGT 1301.*

**BNKG 1340 MONEY AND FINANCIAL MARKETS**

*Prerequisite: None.*

**MRKG 1301 CUSTOMER SERVICE**

*Prerequisite: None.*

**BUSI 2301 BUSINESS LAW**

*Prerequisite: None.(Transfers only as an elective)*

**ACNT 1329 PAYROLL & BUSINESS TAX ACCOUNTING**

*Prerequisite: ACNT 1303.*

**BUSG 2309 SMALL BUSINESS MANAGEMENT**

*Prerequisite: None.*

**BMGT 2303 PROBLEM SOLVING & DECISION MAKING**

*Prerequisite: None.*

**ECON 2301 PRINCIPLES OF ECONOMICS I - MACRO**

*Prerequisite: MATH 0085 or equivalent, or BNKG 1340.*

**MRKG 1311 PRINCIPLES OF MARKETING**

*Prerequisite: None.*

**BMGT 2168 CAPSTONE: BUSINESS ADMINISTRATION PRACTICUM**

*Prerequisite: Approval of Practicum Coordinator.*

**MATHEMATICS / NATURAL SCIENCES ELECTIVE - 4 CREDITS ( Depending on the course, check the catalog for pre-requisites.)**

**HUMANITIES ELECTIVE - 3 CREDITS ( Depending on the course, check the catalog for pre-requisites.)**

**SOCIAL / BEHAVIORAL SCIENCES ELECTIVE - 3 CREDITS ( Depending on the course, check the catalog for pre-requisites.)**