



**2009-2010 Management, Certificate**

**PRE-REQUISITES:**

- ACNT 1303 INTRODUCTION TO ACCOUNTING I**  
*Prerequisite: READ 0080 and MATH 0080 or equivalent.*
- ITSC 1409 INTEGRATED SOFTWARE APPLICATIONS I**  
*Prerequisite: Completion of READ 0080 or equivalent.*
- COSC 1301 MICROCOMPUTER APPLICATIONS**  
*Prerequisite: Successful completion of READ 0090 or equivalent.*
- BUSI 1301 BUSINESS PRINCIPLES**  
*Prerequisite: READ 0080 or equivalent.*
- BMGT 1301 SUPERVISION**  
*Prerequisite: None.*
- BMGT 1391 BUSINESS CONDUCT**  
*Prerequisite: None.*
- POFI 2301 WORD PROCESSING**  
*Prerequisite: POFT 1227 or permission from the department.*
- BMGT 1305 COMMUNICATIONS IN MANAGEMENT**  
*Prerequisite: ITSC 1409 or COSC 1301.*
- ACNT 1329 PAYROLL & BUSINESS TAX ACCOUNTING**  
*Prerequisite: ACNT 1303.*
- HRPO 2301 HUMAN RESOURCES MANAGEMENT**  
*Prerequisite: BMGT 1301.*
- BUSG 2309 SMALL BUSINESS MANAGEMENT**  
*Prerequisite: None.*
- BMGT 2168 CAPSTONE: BUSINESS ADMINISTRATION PRACTICUM**  
*Prerequisite: Approval from Practicum Coordinator.*