

COMMITTEE, TEAM, AND TASK FORCE ASSIGNMENTS

Process for Faculty's Role and Participation in Academic and Institutional Affairs

Role of Faculty

Faculty at South Texas College are valued as content experts whose primary responsibilities are to work both individually and collaboratively to design and to create learning opportunities to maximize student success.

A job description for faculty can be found in the Faculty Handbook. As part of the essential duties and responsibilities, faculty are to contribute to the department, division, and college operations by participating on committees, teams, and task forces to facilitate a climate that continuously promotes learning.

To promote the extent of faculty's participation in academic and institutional affairs, South Texas College has created several vehicles and opportunities that welcome and encourage faculty participation through committees, teams, councils and task forces. This process gives the faculty direct input into the decision-making process of the College.

Opportunities for Faculty

Faculty Senate — The STC Faculty Senate is in operation and encourages the participation of all faculty. The Faculty Senate President is a member of key Councils at the college.

Instructional Council — The Instructional Council is chaired by the Vice President of Instructional Services and is composed of the instructional administrators, the executive committee of the faculty senate, and the president of the council of chairs.

Council of Chairs — The Council of Chairs is composed of faculty who serve as chairs of programs/departments. The purpose is to serve as a forum for discussion of concerns to chairs, to serve to facilitate professional development of chairs, to serve as a support system for chairs, and to serve in an advisory role to administrators regarding instructional issues

President's Faculty Advisory Council — Because of a desire to directly hear and address faculty concerns, the President created a Faculty Advisory Council. This group provides open, candid and collegial dialogue and advises the President on issues of concern to Faculty. The 18 member Faculty Advisory Council is composed of the Faculty Senate President and 17 faculty members representing the four instructional divisions.

Committees, Teams, and Task Forces — A wide variety of special committees, teams, and task forces have been established to provide opportunities for faculty input and participation. With the addition of the Strategic Enrollment Management Committee, the current committee, team, and task force structure is being revised. Check the Office of Vice President for Instructional Services web page for a complete listing, including membership and description of each.

Following are some examples of current committees, teams, and task forces on which faculty serve:

- Budget Development Committee
- Division and College-Wide Curriculum Committees
- Faculty Task Force on Library Acquisitions
- Instructional Technologies Advisory Committee
- Institutional Effectiveness Team
- Task Force on Mileage Reimbursement Procedures
- Task Force on Faculty Pay Plan
- Advisory Committee on Distance Learning and Instructional Technologies
- Bookstore Committee
- Faculty Professional Development Team
- Safety Committee
- Faculty Evaluation Team
- Adjunct Faculty Advisory Committee
- Core and Gateway Course Chair's Team
- Employee Recognition Task Force
- Grant Development Team
- Americans with Disabilities Act (ADA)
- Wellness Committee
- Women's Studies Committee
- Task Force on Institutional Communications
- Starr County Campus Advisory Committee
- Mid-Valley Campus Advisory Committee

In addition, the Vice President for Student Services and Development and the Vice President for Instructional Services, have developed a Strategic Enrollment Management (SEM) Plan to achieve and maintain the optimum recruitment, retention, and graduation of students. Following are some of the proposals for committees on which faculty have been asked to serve as part of this new initiative:

- Strategic Enrollment Management (SEM) Steering Committee
- Retention Planning Group
- Campus Life Planning Group
- Marketing Planning Group
- Registration Planning Group
- Instruction Planning Group
- Recruiting Planning Group
- Technology Planning Group
- Communication/Advancement Planning Group
- Graduation/Completion Planning Group