

STC Faculty Senate November Meeting Minutes

Tuesday, November 26, 2019 at 4 pm

Members present:

Executive Committee: Nathan England, Mehrzad Mahmoudian-Geller, Shannon Perales, Bruce Griffiths, (Richard Smith out sick, Nathan England his proxy)

Senators: Joana Cordoba, Nadia Carreon, Wendi Williams, Danny Montez, Khalid Salmani, Sylvia Flores, Tim Weber, Rolando Longoria, Roy Escaname, Francisco Ortiz, Reynaldo Jasso, Lyudmyla Dickinson, Brittany Leckey, Jaclyn Miller sent Annie Liss as proxy, Lee Basham, Aaron Wilson, Layman Miller, Steven Miller, Sharon Rice, Ruben Flores

Faculty/Guest present: Robert Ho, Iris Jasso, Mario Lopez, Mark Murray

Meeting Call to Order at 4:07 pm Due to technical issue the Technology campus was unable to attend via the live feed.

President's Welcome and Introduction –Nathan England

Mr. England established that a quorum had been reached and thus voting items would be discussed.

→ Approval of October Minutes

Joana Cordoba corrected the minutes in the section of *Department Chair Committee* formation had an informal sign in sheet. Upon review the committee chair had maintained the sign in sheet and began communication for the committee. Approval of the minutes for October 2019 meeting

Wendi J. W. Williams motion

Tim Weber seconds the motion

→ **Vote on Appointment**

Ruben Flores asked for a discussion on the appointment, vacancy voting and constitution clarity. He was wanting to have clarification on the special election, roles and constitutional rules governing the appointment. Mark Murray read from the constitution relying on the words the vacancy was to be filled by a Presidential appointment. It was noted that the Math Department had been informed in the Fall of 2019 about the vacancy and asked if they had any recommendations or volunteers. As of the meeting, November 26, 2019, no communications had occurred for appointment recommendations. The FS President made the discretion to nominate the appointee for approval. Roy Escaname made the motion to vote on the approval of the nominee. Rolando Longoria seconded the motion. Wendi J.W. Williams called for the question that the appointment was limited to this term ending in Spring 2020. It was confirmed that the term was only for this 2019-2020 school term. The vote was called, and the motion did not carry with an abstention being noted. Senators were asked to bring forth nominations to fill the vacancies currently identified in the Senate.

→ **Topic: Student Activities: Streamlining student travel paperwork/processes**

Jose Pena and Luis Banda from the Student Activities and Wellness Department greeted and thanked the Faculty Senate for the invitation to speak. The topic of streamlining the waiver process for student travel with student organizations will become available on the website. The travel waiver, code of conduct and authorization forms will be revised for Spring 2020. The program is working to make the online forms easier to process and update. Student Activities and Wellness stated they would be working with Faculty Advisors to assist the process. Any further information will be sent to Student Organization Advisors and posted to the STC Website. Ruben Flores asked the question about the validity, security risks and acceptance of the electronic signatures associated with the travel documentation. The SharePoint signature and legal questions were all validated for proper format. At the conclusion of the presentation, Mehrzad Mahmoudian-Geller made a motion for the FS to send a letter of recommendation and support for the streamlining processes of student travel within the Student Activities and Wellness program. Wendi J. W. Williams seconded the motion. The vote was unanimous with all Senators in favor.

→ **Topic: Parliamentary Procedure**

The discussion focused on the parliamentary changes that would need to be implemented for civilized discussions. The minor issue proposed was establishing a simple majority. In article 5 the section outline includes the consistency of motions and voting. The motion was made to accept the consistency of simple majority votes by Khalid Salmani and Tim Weber seconds the motion. No discussion was brought forth and the motion was accepted.

→ **Topic: Ad – Hoc Assistant Chair Committee**

The Assistant Chair committee is currently look for Senators to assist with the committee. The role of the committee to formulate raw data for further discussions and recommendations. Aaron Wilson is chairing the committee and will continue to follow up with individuals when a list of Assistant Chairs can be established.

→ **Topic:** Ad- Hoc Chair Committee

The Ad Hoc Chair Committee is in need of an individual to chair the committee. The committee was developed to research and find out – How Chairs are selected in each program, department, division? The research needs to include the development of acquiring raw data for further discussion. Sylvia Flores was nominated and accepted the nomination for chairing the committee on chairs.

→ **Topic:** Policy 4904

The policy for Employee Complaint Procedure is still a topic for rewriting, revision and revisiting. The exact steps for justification and denial vindication need to be clearly identified and defined for the policy to meet with expectations of the processes. A motion was made by Lee Basham that the executive committee should schedule a meeting to discuss with the Vice President of Academic Affairs office. Motion was made by Bruce Griffins and Roy Escaname seconded the motion.

→ **Other Business:**

Curriculum Committee: Bruce Griffiths introduced the topic of how people are selected to serve on the committee. Some divisions vote and others assign from the Dean. The idea was established that a discussion may need to be brought forth for research and identification if policy is in place for the committee. This topic brought into previous months FS minute corrections. Klahid Salmani made a motion to amend the previous months minutes to provide the correct information, Joana Cordoba seconded the motion. Senators voted to approve the minute corrections and continued with discussion for reviewing the topic.

Nutritional Content on Cafeteria Menu: Sharon Rice brought forth the topic of the Cafeteria Menu not providing nutritional content. If interested more information would follow up.

Faculty Classification: Mehrzad Mahmoudian-Geller introduced the topic that the credential language in current faculty classification policy does not allow for experienced applicants to receive appropriate credit for years of qualifying credentials. She stated that the current policy gives credit for only 8 years of experience and that the school is losing out hiring more qualified individuals. Discussion continued on reviewing the process, establishing recommendations that may provide a score-based policy. A motion was made by Wendi J.W. Williams to move the topic to the table for further discussion after more research was made. Ruben Flores seconds the motion. All were in favor of moving the topic to the table.

Senate Roll Call: quorum met

Minutes available on Blackboard for the Senate Retreat Meeting

→ Motion to adjourn: Wendi J. W. Williams

Motion 2nd: Joana Cordoba

Meeting Adjourned at 5:27 p.m.