



# College-Wide Curriculum Committee Meeting Minutes

## Meeting Information

Date and Time: Tuesday, October 15, 2024, at 4:00 pm

Location: Microsoft Teams

Recorder: Kandee Wickboldt

Committee Members Present	Ex-Officio Members/Guests in Attendance
Dr. Jennifer Guerra, Baccalaureate Program Alternate	Veronica E. Dominguez
Daniel Sanchez, Workforce Education Program Alternate	Esmer Eureste
Dr. Anna Alaniz, Academic Program Representative	Carlos Limas
Reynaldo Jasso, Workforce Education Program Representative	Dr. Ludivina Avila
Dr. Micah Bailey, Lang., Phil & Culture Core Curriculum Representative	Christina Cavazos
Dr. Jose Sanchez, Soc. & Behavioral Sciences Core Curriculum Alternate	Dr. Ravindra Nandigam
Diana Lucio, Baccalaureate Program Representative	Dr. Christopher Nelson
Dr. Wendi J. W. Williams, Life & Phys. Science Core Curr. Representative	Saeed Molki
Dr. Paul Gonzalez, Academic Program Representative	Antonio Santiago Nunez
Hector Villarreal, Academic Program Representative	Carla Balleza
Jorge Fuentes, Academic Program Representative	Kandee Wickboldt
Homar Venecia, Academic Program Alternate	Dr. Rachel Sale
Dr. Rebecca Millan, Communication Core Curriculum Alternate	Mario Serna
Dr. JeanMarie Fors, Academic Program Representative	Dr. Daniel Cather
Jessica Schnee, Communication Core Curriculum Representative	Liza Veliz
Sharon Rice, Workforce Education Program Representative	Carlos Tello
Fred Cady, Political Science Core Curriculum Representative	Dr. Sara Lozano
Joel Jason Rodriguez, Creative Arts Core Curriculum Representative	Yolonda E. Jaramillo
Meliton Hinojosa, Workforce Education Program Alternate	Mario Morin
Lizette Guevara, Workforce Education Program Alternate	Stephanie Gonzalez
Dr. Annie Parker Liss, History Core Curriculum Representative	Elizabeth Hollenbeck
Victor Gomez, History Core Curriculum Alternate	Mark Murray
Kevin Holton, Political Science Core Curriculum Alternate	Leonel O. Garcia
Dr. Reginald Gonzales, Academic Program Representative	Cynthia A. Blanco
Judith Sevilla DeLa Cruz, Workforce Education Program Representative	Gabriela E. Pena
Fernanda Leal, Workforce Education Program Representative	Erika Guerra
Adan Contreras, Academic Program Representative	Carissa R. Hayden
Sayda Ruelas, Workforce Education Program Representative	Willie Johnson
Melinda Tellez, Workforce Education Program Representative	Dr. Brittany Leckey
Veronica Rodriguez, Academic Program Representative	Alejandra Cantu
Dr. Saiyid Wahid, Life & Physical Science Core Curriculum Alternate	Dr. Hilaire Saint-Pierre
Ana Riojas, Soc. & Behavioral Science Core Curriculum Representative	Leslee Dominguez
Rogelio Escaname, Academic Program Alternate	Vanessa Salinas
Dr. Sylvia Flores, Academic Program Alternate	Eduardo Daniel Quintanilla
Betty Chong Menard, Workforce Education Program Alternate	Jose Jasso
Javier Garcia, Mathematics Core Curriculum Representative	
Onesimo Trevino, Academic Program Representative	
Sharon O'Leary, Creative Arts Core Curriculum Alternate	

Committee Members Present	Ex-Officio Members/Guests in Attendance
Dr. Sandra Moreno, Academic Program Alternate	
Juan Resendez, Workforce Education Program Alternate	
Jessica Neely, Workforce Education Program Alternate	
Nicolas H. Gutierrez, Academic Program Representative	
Arthur F. Barber, Workforce Education Program Representative	
Juan Chapa, Workforce Education Program Representative	
Jose Zamora, Academic Program Alternate	
Dr. Rosemond Moore, Workforce Education Program Representative	
Ronald F. Schermerhorn, Academic Program Alternate	

**Materials Distributed**

- CWCC Membership List
- Agenda
- Agenda Packet
- September 26, 2024 - College-Wide Curriculum Committee Meeting Minutes

Agenda Item
<ul style="list-style-type: none"> <li>• Call to Order Christina Cavazos called the meeting to order at 4:00 p.m. as Jesus Amaya was attending a conference. Christina Cavazos asked if any of the previous chairs would be willing to preside over today's meeting. Dr. Wendi J.W. Williams volunteered.</li> <li>• Housekeeping Rules Dr. Wendi J.W. Williams discussed the housekeeping rules as follows: <ul style="list-style-type: none"> <li>○ All members, ex-officio members, and guests must sign in with your name and department in the chat window so we can verify attendance and document for the meeting minutes.</li> <li>○ Please keep microphones on <u>mute</u> to minimize background noise and unmute as needed for questions or voting.</li> <li>○ Remember to state your name when presenting an item or making a motion.</li> <li>○ This Committee is a voting committee. <u>Only</u> voting members can make a motion and vote. (Alternates may only vote if the representative is not in attendance.)</li> </ul> </li> <li>• Minutes from Meeting of September 26, 2024 Dr. Wendi J.W. Williams requested the committee members to review the minutes from the previous meeting, which were emailed for revisions or corrections. The motion to approve was made by Dr. Rosemond Moore and was seconded by Dr. Micah Bailey. The majority of the committee voted in favor of the motion: 22 in favor / 0 opposed / 0 abstained. The motion carried.</li> </ul>
<p><b>Review and Action as Necessary on Consent Agenda Items</b></p>

1. Developmental Math – Revision of course description for MATL 0042 Statistics Supplementary Lab
2. Developmental Math – Revision of course title for MATL 0042 Statistics Supplementary Lab to Statistics Support Course
3. Developmental Math – Revision of prerequisite for MATL 0024 Business Algebra Support Course
4. Spanish – Revision of course description for SPAN 2311 Intermediate Spanish I
5. Spanish – Revision of course description for SPAN 2312 Intermediate Spanish II

Dr. Wendi J.W. Williams presented the consent agenda items to the committee. Dr. Williams explained that items may be removed from the consent agenda at the request of any voting member. Items not removed may be adopted by general consent without discussion.

The motion to approve the items in the consent agenda was made by Sayda Ruelas and was seconded by Reynaldo Jasso. The majority of the committee voted in favor of the motion: 25 in favor / 0 opposed / 0 abstained. The motion carried.

#### **New Business**

##### **Philosophy**

1. Requirement of PSYC 2301 – General Psychology for Social & Behavioral Sciences Elective for the General Philosophy Track

Dr. Brittany Leckey presented this item stating that the proposal to require PSYC 2301 – General Psychology as the Social & Behavioral Science Elective – Core Curriculum would help to enhance the Philosophy Program. The motion to approve was made by Sharon Rice was seconded by Joel Jason Rodriguez. The majority of the committee voted in favor of the motion: 27 in favor / 0 opposed / 0 abstained. The motion carried.

##### **Announcements/Adjournment**

Next Meeting – Tuesday, November 19, 2024

Agenda items are due by Thursday, November 14, 2024

Final curriculum revision deadline for the AY 25-26 catalog is November 15, 2024.

Christina Cavazos led a discussion on improving the efficiency of the voting process at the meetings. Several ideas were suggested and discussed such as hosting the November meetings in-person, use of Polly, and Loop tools. The Office of Curriculum, Planning, & Compliance will continue to look for options and work towards improving the efficiency of the voting process at the CWCC meetings.

There being no further business, the motion to adjourn was made by Dr. Micah Bailey and was seconded by Reynaldo Jasso. Dr. Wendi J.W. Williams adjourned the meeting at 4:28 p.m. The majority of the committee voted in favor of the motion: 25 in favor / 0 opposed / 0 abstained. The motion carried.