



## College-Wide Curriculum Committee Meeting Minutes

### Meeting Information

Date and Time: Tuesday, November 19, 2024, at 4:00 pm

Location: Microsoft Teams

Recorder: Stephanie Gonzalez

Committee Members Present	Ex-Officio Members/Guests in Attendance
Dr. Jennifer Guerra, Baccalaureate Program Alternate	Esmer Eureste
Daniel Sanchez, Workforce Education Program Alternate	Carlos Limas
Dr. Anna Alaniz, Academic Program Representative	Dr. Ludivina Avila
Reynaldo Jasso, Workforce Education Program Representative	Christina Cavazos
Dr. Micah Bailey, Lang., Phil & Culture Core Curriculum Representative	Dr. Ravindra Nandigam
Dr. Mehrzad Mahmoudian Geller, Academic Program Alternate	Dr. Christopher Nelson
Diana Lucio, Baccalaureate Program Representative	Saeed Molki
Dr. Wendi J. W. Williams, Life & Phys. Science Core Curr. Representative	Carla Balleza
Dr. Paul Gonzalez, Academic Program Representative	Kandee Wickboldt
Hector Villarreal, Academic Program Representative	Dr. Rachel Sale
Homar Venecia, Academic Program Alternate	Mario Serna
Dr. Rebecca Millan, Communication Core Curriculum Alternate	Carlos Tello
Dr. JeanMarie Fors, Academic Program Representative	Yolonda E. Jaramillo
Jessica Schnee, Communication Core Curriculum Representative	Mario Morin
Sharon Rice, Workforce Education Program Representative	Stephanie Gonzalez
Fred Cady, Political Science Core Curriculum Representative	Elizabeth Hollenbeck
Joel Jason Rodriguez, Creative Arts Core Curriculum Representative	Mark Murray
Meliton Hinojosa, Workforce Education Program Alternate	Cynthia A. Blanco
Dr. Annie Parker Liss, History Core Curriculum Representative	Carissa R. Hayden
Victor Gomez, History Core Curriculum Alternate	Willie Johnson
Judith Sevilla DeLa Cruz, Workforce Education Program Representative	Dr. Brittany Leckey
Fernanda Leal, Workforce Education Program Representative	Leslee Dominguez
Adan Contreras, Academic Program Representative	Vanessa Salinas
Sayda Ruelas, Workforce Education Program Representative	Eduardo Daniel Quintanilla
Melinda Tellez, Workforce Education Program Representative	Jose Jasso
Veronica Rodriguez, Academic Program Representative	Javier Reyes
Dr. Saiyid Wahid, Life & Physical Science Core Curriculum Alternate	Christina Cantu
Ana Riojas, Soc. & Behavioral Science Core Curriculum Representative	Dr. Mariano Alfred Acevedo
Rogelio Escaname, Academic Program Alternate	Angelita Elizondo Teniente
Dr. Sylvia Flores, Academic Program Alternate	Sandra Charles-Garza
Javier Garcia, Mathematics Core Curriculum Representative	Jeffrey Aquino Gomez
Onesimo Trevino, Academic Program Representative	Dr. Maria Cervantes
Dr. Sandra Moreno, Academic Program Alternate	Jose Olivares-Alarcon
Juan Resendez, Workforce Education Program Alternate	Elizabeth Garcia
Nicolas H. Gutierrez, Academic Program Representative	Dr. Nancy Garcia
Arthur F. Barber, Workforce Education Program Representative	Dr. Theresa M. Garza
Juan Chapa, Workforce Education Program Representative	
Jose Zamora, Academic Program Alternate	

Committee Members Present	Ex-Officio Members/Guests in Attendance
Dr. Rosemond Moore, Workforce Education Program Representative	
Ronald F. Schermerhorn, Academic Program Alternate	
Jesus Amaya, Workforce Education Program Representative	
Sharlene Polvado, Workforce Education Program Alternate	
Dr. Ruben Flores, Academic Program Alternate	
Eduardo Pastor Jr., Workforce Education Program Alternate	
Pedro Perez, Academic Program Representative	

**Materials Distributed**

- Agenda
- Agenda Packet
- October 15, 2024 - College-Wide Curriculum Committee Meeting Minutes

<b>Agenda Item</b>
<ul style="list-style-type: none"> <li>• Call to Order Christina Cavazos introduced Jesus Amaya as the 2024-2025 Committee Chair. The meeting was called to order by Jesus Amaya at 4:00 p.m.</li> <li>• Housekeeping Rules Jesus Amaya discussed the housekeeping rules as follows: <ul style="list-style-type: none"> <li>○ All members, ex-officio members, and guests must sign in with your name and department in the chat window so we can verify attendance and document for the meeting minutes.</li> <li>○ Please keep microphones on <u>mute</u> to minimize background noise and unmute as needed for questions or voting.</li> <li>○ Remember to state your name when presenting an item or making a motion.</li> <li>○ This Committee is a voting committee. <u>Only</u> voting members can make a motion and vote. (Alternates may only vote if the representative is not in attendance.)</li> <li>○ Reminder: Quorum attendance check if meetings exceed 5:00 p.m.</li> </ul> </li> <li>• Minutes from Meeting of October 15, 2024 Jesus Amaya requested the committee members to review the minutes from the previous meeting, which were emailed for revisions or corrections. The motion to approve was made by Sharon Rice and was seconded by Reynaldo Jasso. The majority of the committee voted in favor of the motion: 26 in favor / 0 opposed / 0 abstained. The motion carried.</li> </ul>
<b>Review and Action as Necessary on Consent Agenda Items</b>

1. Philosophy - Revision of course title for PHIL 2303 Introduction to Logic to Introduction to Formal Logic
2. Humanities - Revision of course title for HUMA 1301 Introduction to Humanities I – Western to Introduction to Humanities I
3. English - Revision of course title for ENGL 2341 Introduction to Forms of Literature to Forms of Literature
4. Psychology - Addition of PSYC 2314- Lifespan Growth & Development to the Component Area Option- Core Curriculum.
5. Biology - Addition of AGRI 1329 – Principles of Food Science to the Life & Physical Sciences Elective - Core Curriculum
6. Biology - Addition of AGRI 1407 – Agronomy to the Life & Physical Sciences Elective - Core Curriculum
7. Biology - Addition of AGRI 1415 – Horticulture to the Life & Physical Sciences Elective - Core Curriculum
8. Biology - Addition of AGRI 2330 – Wildlife Conservation and Management to the Life & Physical Sciences Elective - Core Curriculum

Jesus Amaya presented the consent agenda items to the committee. Mr. Amaya explained that items may be removed from the consent agenda at the request of any voting member. Items not removed may be adopted by general consent without discussion. Christina Cavazos added that some items added to the consent agenda involve core curriculum additions. She explained that core curriculum additions are not usually added to the consent agenda but that these particular courses being added were special cases due to them already being in the core curriculum but now being requested to be added to a different area of the core curriculum. Christina further explained that this decision would allow time for discussion of other agenda items.

The motion to approve the items in the consent agenda was made by Sayda Ruelas and was seconded by Joel Jason Rodriguez. The majority of the committee voted in favor of the motion: 25 in favor / 0 opposed / 0 abstained. The motion carried.

## **New Business**

### **Psychology**

1. Removal of PHIL 1301-Introduction to Philosophy, PHIL 1304 – Introduction to World Religions, PHIL 2307 – Introduction to Social and Political Philosophy, PHIL 2316 – Classical Philosophy, and PHIL 2321 – Philosophy of Religion as options for the Language, Philosophy & Culture Elective – Core Curriculum in the Psychology degree plan.

Dr. Paul Gonzalez presented on this item stating that the proposed change will leave only PHIL 2303 – Introduction to Logic and PHIL 2306 – Introduction to Ethics as options in the Language, Philosophy, and Culture Elective – Core Curriculum that would best align with the degree. The motion to approve was made by Dr. Micah Bailey and was

seconded by Reynaldo Jasso. The majority of the committee voted in favor of the motion: 28 in favor / 0 opposed / 0 abstained. The motion carried.

2. Addition of PSYC 2308 – Child Psychology to the Social and Behavioral Sciences Elective - Core Curriculum.

Dr. Paul Gonzalez presented on this item stating that they would like add this course to the Social and Behavioral Sciences Elective - Core Curriculum because its main focus is on childhood. Dr. Gonzalez stated that this course does not require a prerequisite and would benefit students in the early childhood program as well. The motion to approve was made by Dr. Rosemond Moore and was seconded by Dr. Wendi J.W. Williams. The majority of the committee voted in favor of the motion: 27 in favor / 0 opposed / 0 abstained. The motion carried.

### **Office Administration**

1. Revision of award title change from Administrative Office Assistant Associate of Applied Science to Administrative Office Management Associate of Applied Science.

Sandra Charles-Garza presented on this item stating that the replacement of the word “Assistant” to the word “Management” will accurately reflect the skills learned in the program. The term “management” suggests higher level expertise on the subject matter and would imply the graduate has the adequate knowledge of management and know how to allocate resources within the office environment. Ms. Charles-Garza also mentioned that the title change will enhance the programs marketability towards potential students and employers seeking skilled professionals. The motion to approve was made by Dr. Rosemond Moore and was seconded by Reynaldo Jasso. The majority of the committee voted in favor of the motion: 30 in favor / 0 opposed / 0 abstained. The motion carried.

### **Information Technology**

1. Revision of award title change from Information and Network Systems Certificate to Information Systems Certificate.

Angelita Elizondo-Teniente presented on this item stating that the award title change from Information and Network Systems Certificate to Information Systems Certificate will allow the program to better align with the Information System Associate of applied Science degree plan.

The motion to approve this was made by Sayda Ruelas and was seconded by Hector Villarreal. The majority of the committee voted in favor of the motion: 29 in favor / 0 opposed / 0 abstained. The motion carried.

2. Revision of award title from Computer and Information Technologies Specialist Certificate to Computer and Information Technologies Certificate.

Angelita Elizondo-Teniente presented on this item stating that the award title change from Computer and Information Technologies Specialist Certificate to Computer and Information Technologies Certificate will not only simplify the title but also streamline the program to the Computer & Information Technologies Bachelor Program which was the original purpose of the certificate.

The motion to approve this item was made by Sharon Rice and was seconded by Dr. JeanMarie Fors. The majority of the committee voted in favor of the motion: 28 in favor / 0 opposed / 0 abstained. The motion carried.

### **Medical Assistant Technology**

1. Revision of degree level for the Medical Assistant Technology Certificate from a Level 2 (TSI Liable) to a Level 1 (TSI Exempt).
2. Removal of Speech Elective Options: SPCH 1311 – Introduction to Speech Communication, SPCH 1315 – Public Speaking, SPCH 1318 – Interpersonal Communications, SPCH 1321 – Business and Professional Communication from Medical Assistant Certificate.
3. Removal of PSYC 2301 – General Psychology from Medical Assistant Certificate
4. Removal of PSYC 2314 – Lifespan Growth and Development from Medical Assistant Certificate

Jesus Amaya requested a motion to combine items 1-4 since they all related to the same degree plan. The motion to combine was made by Dr. Rosemond Moore and was seconded by Dr. Micah Bailey. The majority of the committee voted in favor of the motion: 28 in favor / 0 opposed / 0 abstained. The motion carried.

Dr. Theresa Garza presented stating the first item to revise the degree level for the Medical Assistant Technology Certificate from a Level 2 (TSI Liable) to a Level 1 (TSI Exempt). This would bring in students who are not TSI ready but will be able to enter the program. Dr. Garza then explained that for the second item, the proposed change is needed as the certificate will change TSI status and the courses being removed are courses with TSI prerequisites. She continues to explain that this gives the students an opportunity to earn a certificate and prepare to take TSI required courses in the Associate of Applied Science degree. A question arose from a member if new courses were being added to the degree plan, Dr. Garza explained that the courses are not new but rather moved into either the spring semester of the first year or into the newly added summer semester so that they can complete all of the courses for the certificate within one academic year to meet the requirements for a level one. The motion to approve the items was made by Fred Cady and was seconded by Melinda Tellez. The majority of the committee voted in favor of the motion: 29 in favor / 0 opposed / 0 abstained. The motion carried.

### **American Sign Language and Interpreting Studies**

1. Revision of award title change from American Sign Language and Interpreting Studies Specialization: Sign Language Interpreter Associate of Applied Science to Sign Language Interpreting Associate of Applied Science.

Hector Villarreal presented on this item stating that this proposed change is needed since there are no longer specializations in the program. Shortening the title will also prevent confusion with potential students between the Associate of Arts in American Sign Language and this program, which is the Associate of Applied Science in Sign Language Interpreting. Questions arose from a member and guest on whether removing the “American” from Sign Language would affect how employers hire students for being an

American Sign Language Interpreter. Mr. Villarreal stated he would relay the question to Dr. Delgado for a definite answer. However, a committee member commented that the students will still need to get their licensure and the specialization on the type of sign language they are certified in. The motion to approve was made by Joel Jason Rodriguez and was seconded by Reynaldo Jasso. The majority of the committee voted in favor of the motion: 29 in favor / 0 opposed / 0 abstained. The motion carried.

2. Deactivation of Trilingual Interpreter Certificate.

Hector Villarreal presented on this item stating that the Trilingual Interpreter Certificate has been unable to gain significant student enrollment. Since 2018, there has only been one graduate and have not had any declared majors since 2022. Mr. Villarreal also stated that this award is not eligible for Pell Grant (financial aid). The motion to approve was made by Sharon Rice and was seconded by Joel Jason Rodriguez. The majority of the committee voted in favor of the motion: 28 in favor / 0 opposed / 0 abstained. The motion carried.

**Announcements/Adjournment**

Next Meeting – Thursday, December 5, 2024

Agenda items are due by Monday, December 2, 2024

There being no further business, the motion to adjourn was made by Dr. Micah Bailey and was seconded by Dr. Rosemond Moore. Jesus Amaya adjourned the meeting at 4:44 p.m. The majority of the committee voted in favor of the motion: 26 in favor / 0 opposed / 0 abstained. The motion carried.