College-Wide Curriculum Committee Meeting Minutes

Meeting Information
Date and Time: Tuesday, March 19, 2024, at 4:00 pm
Location: Microsoft Teams
Recorder: Kandee Wickboldt

Committee Members Present	Ex-Officio Members/Guests in Attendance
Rolando Gonzalez, Workforce Education Program Representative	Christina Cantu
Sharon O'Leary, Creative Arts Core Curriculum Representative	Esmer Eureste
Angelica Cerda, Communication Core Curriculum Alternate	Carlos Tello
Ron Schermerhorn, Academic Program Alternate	Dr. Ludivina Avila
Sayda Ruelas, Workforce Education Program Alternate	Maby Rosenbaum
Jeffrey Aquino-Gomez, Life & Phys. Science Core Curriculum Representative	Dr. Ravindra Nandigam
Diana Lucio, Academic Program Representative	Gabriela E. Pena
Dr. Enriqueta Cortez, Academic Program Representative	Saeed Molki
Dr. Wendi J. W. Williams, Academic Program Representative	Patricia Pomares
Dr. Paul Gonzalez, Academic Program Representative	Angelita Elizondo Teniente
Hector Villarreal, Lang., Phil & Culture Core Curriculum Representative	Alvaro Ayala
Dr. Emmanuel Belena, Academic Program Representative	Dr. Rachel Sale
Jenny Chamberlain, Academic Program Representative	Carla Balleza
Jorge Fuentes, Academic Program Alternative	Daniel M. Mendoza
Andres Garza, Workforce Education Program Alternate	Kandee Wickboldt
Dr. Rebecca Millan, Academic Program Representative	Marc Hughes
Adan Contreras, Political Science Core Curriculum	Javier Reyes
Dr. JeanMarie Fors, Life & Phys. Sci. Core Curriculum Alternate	Dr. Margo Vargas-Ayala
Victor Fonseca, Workforce Education Program Representative	Sara Lozano
Jessica Schnee, Academic Program Representative	Mario Morin
Laura Garcia, Baccalaureate Program Alternate	Stephanie Gonzalez
Sharon Rice, Workforce Education Program Representative	Elizabeth Garcia
Laura Salas, Workforce Education Program Representative	Mark Murray
Fred Cady, Political Science Core Curriculum Representative	Dr. Mariano Alfred Acevedo
Dr. Mehran Hassanpour, Mathematics Core Curriculum Alternate	Cynthia A. Blanco
Dr. Annie Parker Liss, History Core Curriculum Representative	Dr. Emma Miller
Dr. Lydia Bean, Soc. & Behavioral Science Core Curriculum Representative	Daniel Cather
Felisa Saenz, Workforce Education Program Alternate	Jose Olivares-Alarcon
Andrea Clark, Academic Program Representative	Christina Cavazos
Joel Jason Rodriguez, Creative Arts Core Curriculum Alternate	Dr. Brett Millan
Jorge Solis, Academic Program	Antonio De la Cruz
Robert Ho, Academic Program Alternate	Willie Johnson
	Dr. Maria Cervantes
	Alejandra Cantu

Materials Distributed
- Agenda
- Agenda Packet
- January 25, 2024 - College-Wide Curriculum Committee Meeting Minutes

Agenda Item

- Call to Order

  The meeting was called to order by Dr. Wendi J.W. Williams at 4:04 p.m.
- Housekeeping Rules

  Dr. Wendi J.W. Williams discussed the housekeeping rules as follows:
  - All members, ex-officio members, and guests must sign in with your name and department in the chat window so we can verify attendance and document for the meeting minutes.
  - Please keep microphones on <u>mute</u> to minimize background noise and unmute as needed for questions or voting.
  - Remember to state your name when presenting an item or making a motion.
  - This Committee is a voting committee. <u>Only</u> voting members can make a motion and vote. (Alternates may only vote if the representative is not in attendance.)
- Minutes from Meeting of January 25, 2024

  Dr. Wendi J.W. Williams requested the committee members to review the minutes from the previous meeting, which were sent via email for revisions or corrections. Jenny Chamberlain made the motion to accept the minutes and Hector Villarreal provided a second. The majority of the committee voted in favor of the motion: 15 in favor / 0 opposed / 0 abstained. The motion carried.

New Business

Information Technology

1. Approval for Proposed Network Security Certificate.

   Angelita Elizondo Teniente introduced Maby Rosenbaum who presented on this item. The proposed Network Security Certificate comprises two semesters of courses covering Operating Systems, PC Hardware, Network, and computer programing. Upon completing the certificate, graduates will have the skills to effectively install, maintain, and secure an organization's network perimeter and information systems. A question arose from a committee member regarding whether the new class was approved by the Division Committee. Maby Rosenbaum stated that it was approved by the Division Committee. Another question arose from a committee member as to when the new certificate would go into effect. Maby Rosenbaum stated that currently are on track with obtaining the required approvals and hope to start offering the new certificate in Spring 2025.

   The motion to approve was made by Dr. Enriqueta Cortez and was seconded by Jenny Chamberlain. The majority of the committee voted in favor of the motion: 17 in favor / 0 opposed / 0 abstained. The motion carried.

Announcements/Adjournment

Next Meeting – Tentatively Tuesday, April 16, 2024 (for emergent items only)

There being no further business, the motion to adjourn was made by Rolando Gonzalez and was seconded by Dr. Emmanuel Belena. Dr. Wendi J.W. Williams adjourned the

meeting at 4:22 p.m. The majority of the committee voted in favor of the motion: 18 in favor / 0 opposed / 0 abstained. The motion carried.