



College-Wide Curriculum Committee Meeting Minutes

Meeting Information

Date and Time: Thursday, September 26, 2024, at 4:00 pm

Location: Microsoft Teams

Recorder: Stephanie Gonzalez

Committee Members Present	Ex-Officio Members/Guests in Attendance
Dr. Jennifer Guerra, Baccalaureate Program Alternate	Christina Cantu
Eduardo Pastor Jr., Workforce Education Program Alternate	Esmer Eureste
Dr. Anna Alaniz, Academic Program Representative	Carlos Limas
Reynaldo Jasso, Workforce Education Program Representative	Dr. Ludivina Avila
Dr. Micah Bailey, Lang., Phil & Culture Core Curriculum Representative	Christina Cavazos
Dr. Jose Sanchez, Soc. & Behavioral Sciences Core Curriculum Alternate	Dr. Ravindra Nandigam
Diana Lucio, Baccalaureate Program Representative	Dr. Christopher Nelson
Dr. Wendi J. W. Williams, Life & Phys. Science Core Curr. Representative	Saeed Molki
Dr. Paul Gonzalez, Academic Program Representative	Maby Rosenbaum
Hector Villarreal, Academic Program Representative	Angelita Elizondo Teniente
Jorge Fuentes, Academic Program Representative	Kandee Wickboldt
Sharlene Polvado, Workforce Education Program Alternate	Dr. Rachel Sale
Dr. Rebecca Millan, Communication Core Curriculum Alternate	Mario Serna
Dr. JeanMarie Fors, Academic Program Representative	Daniel Cather
Jessica Schnee, Communication Core Curriculum Representative	Liza Veliz
Sharon Rice, Workforce Education Program Representative	Javier Reyes
Fred Cady, Political Science Core Curriculum Representative	Dr. Sara Lozano
Joel Jason Rodriguez, Creative Arts Core Curriculum Representative	Yolonda E. Jaramillo
Meliton Hinojosa, Academic Program Alternate	Mario Morin
Lizette Guevara, Workforce Education Program Alternate	Stephanie Gonzalez
Dr. Annie Parker Liss, History Core Curriculum Representative	Elizabeth Garcia
Victor Gomez, History Core Curriculum Alternate	Mark Murray
Dr. Ruben Flores, Academic Program Alternate	Dr. Mariano Alfred Acevedo
Dr. Reginald Gonzales, Academic Program Representative	Cynthia A. Blanco
Judith Sevilla DeLa Cruz, Workforce Education Program Representative	Gabriela E. Pena
Fernanda Leal, Workforce Education Program Representative	Erika Guerra
Adan Contreras, Academic Program Representative	Jose Olivares-Alarcon
Jesus Amaya, Workforce Education Program Representative	Willie Johnson
Melinda Tellez, Workforce Education Program Representative	Dr. Brittany Leckey
Veronica Rodriguez, Academic Program Representative	Alejandra Cantu
Dr. Saiyid Wahid, Life & Physical Science Core Curriculum Alternate	Dr. Hilaire Saint-Pierre
Heaven Mendoza, Academic Program Representative	Michelle Mendoza
Rogelio Escaname, Academic Program Alternate	Vanessa Salinas
Dr. Sylvia Flores, Academic Program Alternate	Leslee Dominguez
Betty Chong Menard, Workforce Education Program Alternate	Jose Jasso
Javier Garcia, Mathematics Core Curriculum Representative	Dr. Juan Ramirez
Onesimo Trevino, Academic Program Representative	Antonio De la Cruz
Ana Riojas, Soc. & Behavioral Science Core Curriculum Representative	Robert Ho

Committee Members Present	Ex-Officio Members/Guests in Attendance
Dr. Sandra Moreno, Academic Program Alternate	Adrian Lozano
Juan Resendez, Workforce Education Program Alternate	Dr. Ali Esmacili
Jessica Neely, Workforce Education Program Alternate	Elizabeth Hollenbeck
Nicolas H. Gutierrez, Academic Program Representative	Angela Barrera
Arthur F. Barber, Workforce Education Program Representative	Carissa R. Hayden
Juan Chapa, Workforce Education Program Representative	
Jose Zamora, Academic Program Alternate	
Dr. Rosemond Moore, Workforce Education Program Representative	
Ronald F. Schermerhorn, Academic Program Alternate	

Materials Distributed

- Agenda
- Agenda Packet
- March 19, 2024 - College-Wide Curriculum Committee Meeting Minutes

Agenda Item
<ul style="list-style-type: none"> • Call to Order The meeting was called to order by Dr. Wendi J.W. Williams at 4:00 p.m. • Housekeeping Rules Dr. Wendi J.W. Williams discussed the housekeeping rules as follows: <ul style="list-style-type: none"> ○ All members, ex-officio members, and guests must sign in with your name and department in the chat window so we can verify attendance and document for the meeting minutes. ○ Please keep microphones on <u>mute</u> to minimize background noise and unmute as needed for questions or voting. ○ Remember to state your name when presenting an item or making a motion. ○ This Committee is a voting committee. <u>Only</u> voting members can make a motion and vote. (Alternates may only vote if the representative is not in attendance.) ○ Reminder: Quorum attendance check if meeting exceeds 5:00 p.m. • Minutes from Meeting of March 19, 2024 Dr. Wendi J.W. Williams requested the committee members to review the minutes from the previous meeting, which were emailed for revisions or corrections. The motion to approve was made by Sharon Rice and was seconded by Dr. Rosemond Moore. The majority of the committee voted in favor of the motion: 21 in favor / 0 opposed / 2 abstained. The motion carried.

New Business
<ol style="list-style-type: none"> 1. Role of the Representative and Alternate Christina Cavazos presented on the role of Representatives and Alternates to remind the membership committee that only voting members may vote and make motions. Alternate members should only vote or make motions if the representative does not attend the meeting. Representatives and Alternates should communicate to ensure who will be attending the meeting. She shared that the purpose of the CWCC is to review and evaluate curricula for certificates or degrees leading to workforce preparation or transfer to senior institutions.

2. College-Wide Curriculum Meeting Schedule

Christina Cavazos discussed the meeting schedule, noting that meetings are held monthly, with common hours taken into consideration. She mentioned the possibility of additional meetings in spring for program development and emergent items. Christina mentioned that meetings will be scheduled from 4:00 to 5:30 p.m. to accommodate longer agendas and to allow for proper planning by the membership, especially in months like November and December. It was noted that meetings could end earlier than 5:30 p.m. if all items are covered.

Information Technology

1. Revision of award title from Information Technology Specialization: Network Systems Associate of Applied Science to Information Technology Specialization: Network Security and Infrastructure Associate of Applied Science.

Meliton Hinojosa presented this item stating that the proposed title change from Information Technology Specialization: Network Systems to "Information Technology Specialization: Network Security and Infrastructure Associate of Applied Science" is to align with a new certificate. The motion to approve was made by Dr. Micah Bailey and was seconded by Jesus Amaya. The majority of the committee voted in favor of the motion: 27 in favor / 0 opposed / 0 abstained. The motion carried.

Computer and Advanced Technologies

1. Revision of award title from Computer and Advanced Technologies Specialization: Computer Support Specialist Associate of Applied Science to Computer Support Specialist Associate of Applied Science.

Meliton Hinojosa presented this item stating that the proposed title change from Computer and Advanced Technology Specialization to "Computer Support Specialist Associate of Applied Science" is to update the program's use of Specializations. Since the program only has one Associate of Applied Science, the term "Specialization" is no longer valid. He explained that the change involves removing the phrase "Specialization" and "Computer and Advanced Technology." The motion to approve was made by Reynaldo Jasso made the motion to accept the minutes and was seconded by Jesus Amaya. The majority of the committee voted in favor of the motion: 25 in favor / 0 opposed / 0 abstained. The motion carried.

1. Recognition of Dr. Wendi J.W. Williams, 2023-2024 Committee Chair

Christina Cavazos recognized Dr. Wendi J.W. Williams for serving as Committee Chair for the 2023-2024 academic year. Christina Cavazos presented a Certificate of Appreciation which would be sent to Dr. Williams via intercampus mail.

2. Nominations for the 2024-2025 Committee Chair

Christina Cavazos explained the process for electing a new Committee Chair, noting that nominations were open to all committee members. She emphasized the importance of the role and the responsibilities involved, including attending additional meetings. She explained that the final vote would be conducted electronically through email vote, and the results would be announced before the next meeting. Christina proceeded to open the floor for nominations for the 2024-2025

Committee Chair. Jesus Amaya and Dr. Wendi J.W. Williams self-nominated themselves for the position of Committee Chair. The motion to close nominations for the 2024-2025 Committee Chair was made by Veronica Rodriguez and was seconded by Joel Jason Rodriguez. The majority of the committee voted in favor of the motion: 26 in favor / 1 opposed / 0 abstained. The motion carried.

Christina Cavazos requested a motion to approve Jesus Amaya as a candidate for the 2024-2025 Committee Chair. The motion was made by Dr. Micah Bailey and was seconded by Sharon Rice. The majority of the committee voted in favor of the motion: 27 in favor / 0 opposed / 0 abstained. The motion carried.

Christina Cavazos requested a motion to approve Dr. Wendi J.W. Williams as a candidate for the 2024-2025 Committee Chair. The motion was made by Dr. Micah Bailey and was seconded by Sharon Rice. The majority of the committee voted in favor of the motion: 24 in favor / 0 opposed / 0 abstained. The motion carried.

Announcements/Adjournment

Next Meeting – Tuesday, October 15, 2024

Agenda items are due by Thursday, October 10, 2024

Final curriculum revision deadline for the AY 25-26 catalog is November 15, 2024.

There being no further business, the motion to adjourn was made by Reynaldo Jasso and was seconded by Jesus Amaya. Dr. Wendi J.W. Williams adjourned the meeting at 4:33 p.m. The majority of the committee voted in favor of the motion: 27 in favor / 0 opposed / 0 abstained. The motion carried.