



College-Wide Curriculum Committee Meeting Minutes

Meeting Information

Date and Time: Tuesday, November 18, 2025, at 4:00 pm

Location: Microsoft Teams

Recorder: Rudy Madrigal

Committee Members Present	Ex-Officio Members/Guests in Attendance
Juan Gaytan, Mathematics Core Curriculum, Alternate	Stephanie Perez
Dr. Karlos Moreno, Life & Physical Sciences Core Curriculum, Representative	Esmer Eureste
Dr. Oscar Rodriguez, Workforce Education Program, Alternate	Rudy Madrigal
Dr. Reynaldo Jasso, Workforce Education Program, Representative	Gabriel Pena
Hector Villarreal, Lang., Phil & Culture Core Curriculum, Representative	Brent Angangan
Dr. Kevin Peek, Workforce Education Program, Representative	Carlos Limas
Mark Murray, Political Science Core Curriculum, Alternate	Dr. Juan Ramirez
Joel Jason Rodriguez, Academic Program, Representative	Joel Rodriguez
Dr. Richard Buchli, Academic Program, Alternate	Rolando Longoria
Dr. Rebecca Millan, Communication Core Curriculum Representative	Elizabeth Hollenbeck
Dr. Darrial Reynolds, Academic Program Representative	Sonia Cuellar
Jessica Schnee, Academic Program, Representative	Lyzette Alanis
Judith Sevilla De La Cruz, Workforce Education Program, Representative	Leslee Dominguez
Fred Cady, Political Science Core Curriculum Representative	Jesus Campos
Miriam Garza, Workforce Education Program, Representative	Dr. Ludivina Avila
Dr. Lydia Bean, Academic Program, Alternate	Dr. Paul Gonzalez
Dr. Annie Parker Liss, History Core Curriculum, Representative	Dr. Christopher Nelson
Betty Chong Menard, Workforce Education Program, Alternate	Yolonda E. Jaramillo
Ricardo Olivares, Workforce Education Program, Alternate	Dr. Fernando Chapa
Sharon O'Leary, Creative Arts Core Curriculum, Representative	Andrea Cantu
Sharlene Polvado, Workforce Education Program, Alternate	Elizabeth Garcia
Liza Veliz, Academic Program, Representative	Christina Cantu
Dr. Jennifer Reid, Academic Program, Alternate	Jose Vela
Dr. Rachel Sale, Bachelor Program, Alternate	Dr. Daniel Cather
Maby Rosenbaum, Workforce Education Program, Representative	Angelita Elizondo Teniente
Dr. Anna Alaniz, Academic Program Representative	Dr. Ghanbar Ali Esmacili
Carlo Gonzalez, Academic Program, Representative	Jose Jasso
Heaven Mendoza, Creative Arts Core Curriculum, Alternate	Willie Johnson
Arthur F. Barber, Workforce Education Program, Representative	Mario Morin
Dr. Sylvia Flores, Social & Behavioral Science Core Curriculum, Representative	Saeed Molki
Dr. Mehran Hassanpour, Mathematics Core Curriculum, Representative	Veronica Rodriguez
Dr. JeanMarie Fors, Academic Program, Representative	Eduardo Quintanilla
Samuel Saldana, Workforce Education Program, Representative	Dr. Hilaire Saint Pierre
Ronald Schermerhorn, Academic Program, Alternate	Veronica Rodriguez
Samuel Reza, Academic Program, Alternate	Bradley Davis
Dr. Micah Bailey, Academic Program Representative	Alejandra Cantu
Dr. Debby Hutchins, Lang., Phil & Culture Core Curriculum, Alternate	Ana R. Davila
Sayda Ruelas, Workforce Education Program, Representative	Dr. Celina Casas
Juan Resendez, Workforce Education Program, Representative	Dr. Ravindra C. Nandigam

Committee Members Present	Ex-Officio Members/Guests in Attendance
Socorro Bourbois, Workforce Education Program, Alternate	Dr. Maria Cervantes
Helen Meave, Academic Program, Representative	Carla Balleza
	Mario Serna
	Roland Miller
	Dr. Kelli Davis
	Javier Reyes

Materials Distributed

- Agenda
- Agenda Packet
- October 21, 2025 - College-Wide Curriculum Committee Meeting Minutes

Agenda Item

- Call to Order
The meeting was called to order by Dr. Debby Hutchins at 4:01 p.m.
- Housekeeping Rules
Dr. Debby Hutchins discussed the housekeeping rules as follows:
 - All members, ex-officio members, and guests must sign in with your name and department in the chat window so we can verify attendance and document for the meeting minutes.
 - Please keep microphones on mute to minimize background noise and unmute as needed for questions or voting.
 - Remember to state your name when presenting an item or making a motion.
 - This Committee is a voting committee. Only voting members can make a motion and vote. (Alternates may only vote if the representative is not in attendance.)
- Minutes from Meeting of October 21, 2025.
Dr. Debby Hutchins requested the committee members to review the minutes from the previous meeting, which were emailed for revisions or corrections. The motion to approve was made by Dr. Kevin Peek and was seconded by Dr. Reynaldo Jasso. The majority of the committee voted in favor of the motion: 20 in favor / 0 opposed / 0 abstained. The motion carried.

Review and Action as Necessary on Consent Agenda Items

1. **Drama** - Addition of DRAM 1351 - Acting I and DRAM 2355 – Script Analysis to the Humanities and Visual & Performing Arts option for the Associate of Applied Science Electives.
2. **College Success for Healthcare** - Revision of course subject, title, and description change for CSFH 0101 – College Success for Healthcare to HSCC 0101 – Healthcare Career Development.
3. **Kinesiology** - Addition of BIOL 2401 – Anatomy and Physiology I as a prerequisite for KINE 2362 – Exercise Science.
4. **Kinesiology** - Requirement of PSYC 2301 – General Psychology for the Social and Behavioral Sciences Elective – Core Curriculum.
5. **Physics** - Removal of course prerequisite for PHYS 1404 - Solar System to “None”.

Dr. Debby Hutchins presented the consent agenda items to the committee. Dr. Hutchins explained that items may be removed from the consent agenda at the request of any voting member. Items not removed may be adopted by general consent without discussion.

The motion to approve the items in the consent agenda was made by Dr. Micah Bailey and was seconded by Helen Meave. A question arose from a committee member regarding two typos for the College Success for Healthcare proposed course description. It was clarified that it was a clerical error and that the course subject from CSFH to HSCC would be corrected. In addition, it was clarified that the missing period after “2.0” was missing in the presented agenda packet but not in the submitted request documentation.

The debate demonstrated that the motion was flawed and proceeded to address the item. The motion to approve the items in the consent agenda was made by Dr. Micah Bailey and was seconded by Carlo Gonzalez. The majority of the committee voted to reject/in opposition to the motion: 5 in favor / 17 opposed / 0 abstained. The motion failed.

The motion to approve the items in the consent agenda with grammatical corrections as discussed was made by Dr. Rebecca Millan and was seconded by Sayda Ruelas. The majority of the committee voted in favor of the motion: 23 in favor / 0 opposed / 0 abstained. The motion carried.

New Business

Construction Supervision

1. Revision of award title from Construction Supervision Associate of Applied Science to Construction Management Associate of Applied Science.

Javier Reyes presented this item by stating that the proposed award title change will not only align with other colleges and universities but better facilitate transfer if students decide to pursue a bachelor’s degree. Mr. Reyes added that there are no changes to the curriculum, only the award title.

The motion to approve was made by Dr. Sylvia Flores and was seconded by Dr. Reynaldo Jasso. The majority of the committee voted in favor of the motion: 24 in favor / 0 opposed / 0 abstained. The motion carried.

2. Revision of award title from Construction Supervision Assistant Certificate to Construction Management Assistant Certificate.

Javier Reyes presented this item, stating that the title change is to replace “Supervision” with “Management” which aligns with the changes being made for the associate’s degree.

The motion to approve was made by Dr. Reynaldo Jasso and was seconded by Dr. JeanMarie Fors. The majority of the committee voted in favor of the motion: 24 in favor / 1 opposed / 0 abstained. The motion carried.

Education

1. Replace MATH 1350 – Mathematics for Teachers I, MATH 1351 – Mathematics for Teachers II, and the Life and Physical Sciences Electives – Field of Study with “Content Area Elective – Field of Study” for the 4-8 Generalist Associate of Arts in Teaching.
2. Removal of PHYS 1415 – Physical Science I as a recommended option for the Life and Physical Sciences Elective – Core Curriculum for the 4-8 Generalist Associate of Arts in Teaching.
3. Removal PHYS 1417 – Physical Science II as a recommended option for the Life and Physical Sciences Elective – Core Curriculum for the 4-8 Generalist Associate of Arts in Teaching.

4. Requirement of MATH 1414 – College Algebra for the Mathematics Elective – Core Curriculum for the 4-8 Generalist Associate of Arts in Teaching.

Dr. Juan Ramirez presented this item stating that the changes are necessary to align with current student needs. Dr. Ramirez stated that middle school teachers are now required to be subject area experts and the proposed changes will provide flexible options for students to focus on specific areas and facilitate transfers to other institutions.

Questions and comments arose from the committee that referenced the following:

- Whether any other physical science courses were recommended.
- Clarification as to why the Texas Direct field of study is not being adopted.
- An observation that 4th and 5th grade TEKS have scientific and engineering practices where biology courses would not prepare students.
- The removal of MATH 1351 – Mathematics for Teachers II from the 4-8 Generalist would be careless even though UTRGV requires MATH 1414 College Algebra.

Dr. Juan Ramirez explained that students will have options based on their area of focus. The Texas Direct Field of Study is not being adopted for middle school; however, the changes are emulating the recommendations for secondary curriculum. Dr. Ramirez confirmed that 4th and 5th grade would require EC-6 curriculum and not the 4 -8 Generalist. MATH 1350 and MATH 1351 are directed for elementary discipline. Middle school curriculum only requires it if their content area is to teach mathematics.

The committee determined more information was needed before a vote could take place. Therefore, the motion to table items 1-4 was made by Dr. Rebecca Millan and was seconded by Sharon O’Leary. The majority of the committee voted in favor of the motion: 22 in favor / 0 opposed / 0 abstained. The motion carried.

Paralegal

1. Addition of SPCH 2333 – Discussion and Small Group Communication and SPCH 2335 - Argumentation and Debate as options to SPCH 1321 – Business and Professional Communication to fulfill the General Education requirement.
2. Replace “ARTS 1301 – Art Appreciation” with “Humanities Elective.”
3. Replace “PSYC 2301 – General Psychology” with “Social and Behavioral Sciences Elective.”
4. Requirement of MATH 1332 – Contemporary Mathematics for the Mathematics/Natural Sciences Elective Option.
5. Addition of BCIS 1305 – Business Computer Applications for the Paralegal Associate of Applied Science.
6. Addition of 25% or more of course credits in degree and decrease of time to completion by more than one term to the Paralegal Associate of Applied Science.

The motion to combine items 1-6 was made by Dr. Micah Bailey and was seconded by Dr. Rebecca Millan. The majority of the committee voted in favor of the motion: 22 in favor / 1 opposed / 0 abstained. The motion carried.

Roland Miller presented items 1-6, stating that the curriculum changes would reflect current industry expectations. He added that the program's Advisory Committee approved these changes as the goal is to have a national certification for the Paralegal program. The proposed changes would aid in preparation for the national certification exam, National Association of Legal Assistants (NALA). In addition, it would allow the program to attempt to become American Bar Association (ABA) approved. Mr. Miller stated these revisions would provide students with the best opportunities in the field.

The motion to approve items 1-6 was made by Dr. Reynaldo Jasso and second by Dr. Rebecca Millan. The majority of the committee voted in favor of the motion: 23 in favor / 0 opposed / 0 abstained. The motion carried.

7. Approval for proposed Legal Assistant Certificate.

Roland Miller presented on this item, stating that the department is proposing an entry-level certificate which will stack into the Associate of Applied Science. The certificate will provide students with greater opportunities in the field of paralegal.

The motion to approve was made by Mr. Juan Resendez and was seconded by Dr. JeanMarie Fors. The majority of the committee voted in favor of the motion: 23 in favor / 0 opposed / 0 abstained. The motion carried.

Music

1. Revision to move Life and Physical Sciences Elective from second year Spring term to recommended after completion of degree for core completion.

Dr. Daniel Cather presented this item by stating that the proposed change to move one of the two Life and Physical Sciences Electives from the Spring term to recommended after completion of degree for core completion would be helpful for students. Dr. Cather added that the change will better align with UTRGV and other colleges such as Del Mar College and will allow students to better align with their area of specialization.

The motion to approve was made by Sharon O'Leary and was seconded by Mr. Joel Jason Rodriguez. The majority of the committee voted in favor of the motion: 26 in favor / 0 opposed / 0 abstained. The motion carried.

Announcements/Adjournment

Next Meeting – Thursday, December 4, 2025

Agenda items are due by Monday, December 1, 2025

There being no further business, the motion to adjourn was made by Carlo Gonzalez and was seconded by Dr. Reynaldo Jasso. Dr. Debby Hutchins adjourned the meeting at 5:05 p.m. The majority of the committee voted in favor of the motion: 20 in favor / 0 opposed / 0 abstained. The motion carried.