JagPRIDE Core Objectives User Guide

Logging into JagPRIDE

Access the reporting system by typing **jagpride.southtexascollege.edu** into the address bar.

Another option to access JagPRIDE is through the South Texas College website by selecting the **FACULTY/STAFF** tab on the top right-hand side of the home page. Then, choosing **Jaguar PRIDE** under Faculty Support.
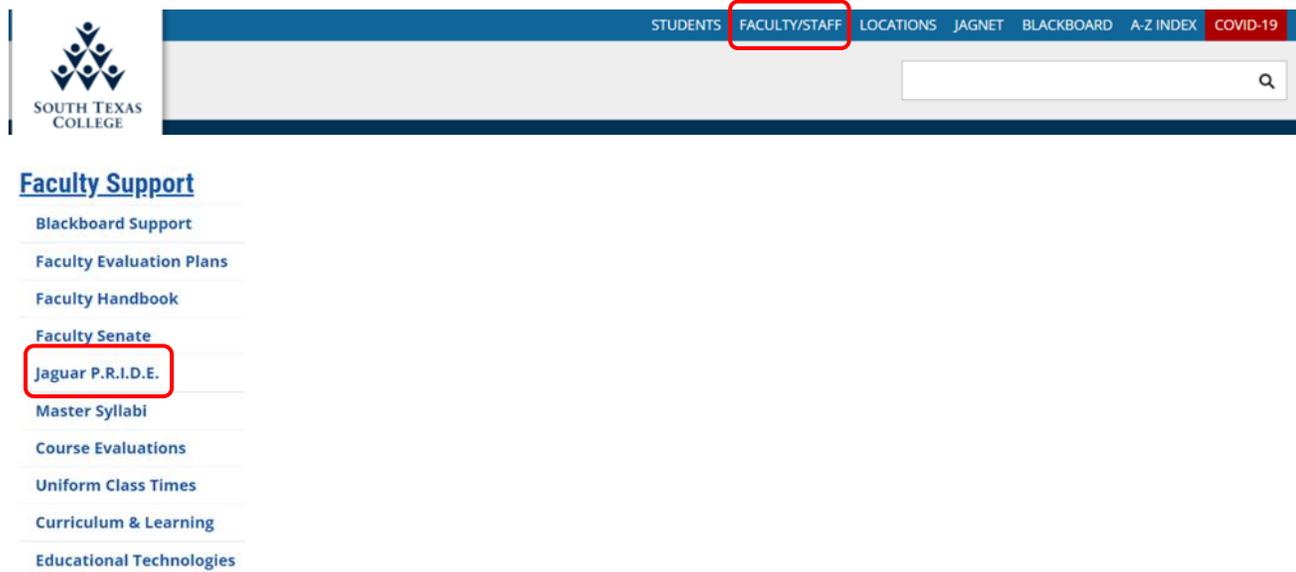
Log in by entering your STC Username and Password.
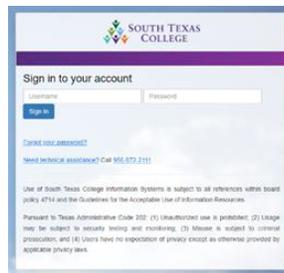
The landing page will appear after successfully logging into the system. **Click** on the **Get Started** button on the right-hand side of your screen, below the **Core Objectives** title.
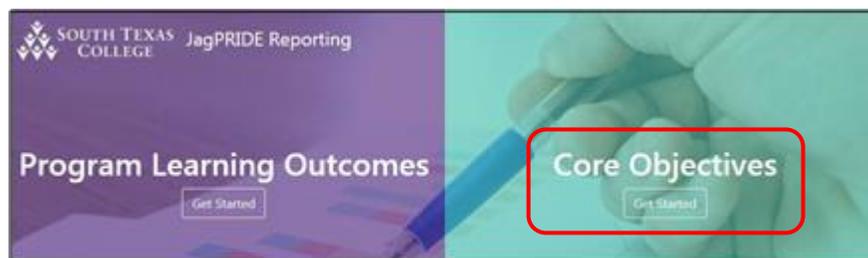
Main Menu

Next, click on the **Activities** tab on the top left-hand side of your screen to take the first step in entering your student learning outcomes for general education competencies.
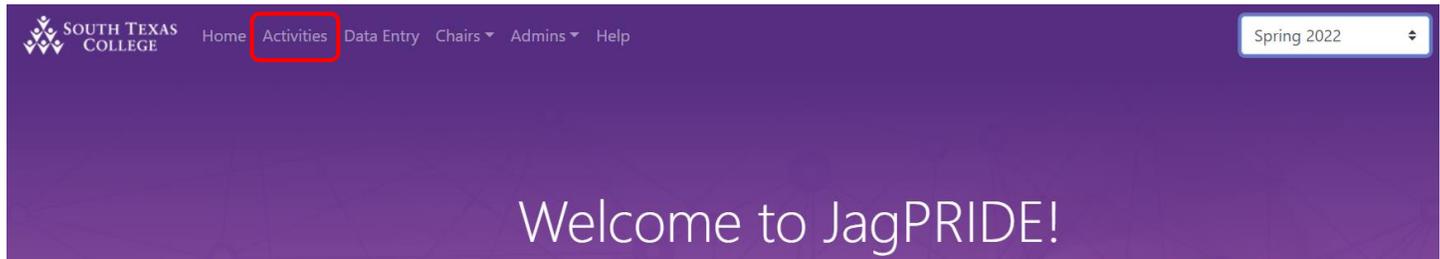
Activities: Course & Performance Descriptions

After opening the **Activities** tab, a section of all your courses taught for the semester and that have been selected for assessment will appear. The **Activities** icon next to each course will appear as empty. This means that no information has been entered. **Click** on the course title to navigate between courses.

Upon entering the activities page, the first course and core objective information will appear. **Click** on each course title to navigate between courses.

The **list** icon will be empty until information is submitted. The list will appear in **blue** when completed activity information for that section has been entered.

After selecting the first course, the core objective and description will now appear. If your course has multiple core objectives, **click** on the objective you wish to begin entering the activity description and file. *Note: Selected activities must align to the specific core objective. Also, not all courses in the core curriculum are selected for assessment. Please contact your department chair to learn more about the activities, use of the institutional rubrics, and selection of courses.*
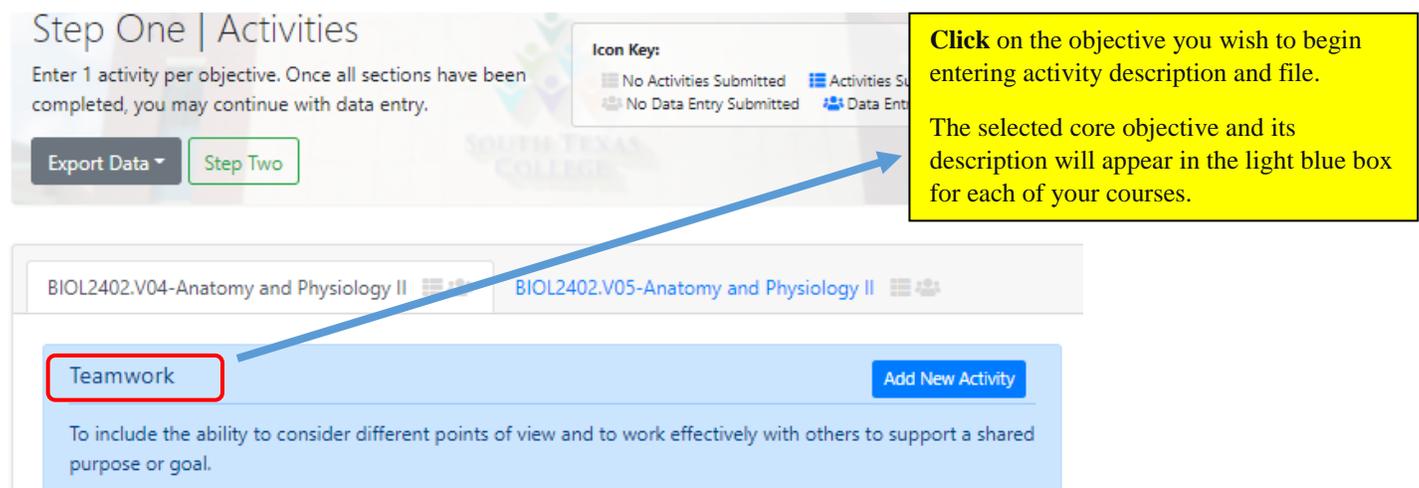
Click on the objective you wish to begin entering activity description and file.

The selected core objective and its description will appear in the light blue box for each of your courses.

To enter the activity and upload a file, click on the **Add New Activity** button. Enter a brief description of the activity selected to measure the specific objective. Then, upload an example of the activity. The example should be of the assignment or writing prompt. *Note: If an activity upload error occurs, the file is too large. Reduce the file size or use an alternative format (PDF, Word Doc, or Excel).*

Teamwork | **Add New Activity** |

New Activity

BIOL2402.

Teamw

To inclu

Activity Description

Group project: Students will work in groups to examine a living or preserved specimen of an organism and explain its classification in terms of phylogeny in an oral presentation

Attachments (.pdf, .docx, .xlsx)

| Choose File | No file chosen |

☐ Apply activity to all my sections for this course.

| Submit | Reset | | Cancel |

Teamwork | Activity Submitted ✔ |

To include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.

Activity Description: Enter a brief description of the activity selected to measure the specific objective.

File: Upload an example of the activity. The example should be of the assignment or writing prompt. The attachment should be in PDF, Word Doc, or in Excel format.

Hit the **Choose File** button to upload the file from your computer.

Hit **Submit**, to save your work.

A **green** box will appear stating Activity Submitted

Repeat the steps for each core objective listed. Notice that the activities icon will appear in **blue** once the activity and file is entered for the specific course. Click on the **Step Two** button to proceed to the **Data Entry** page.

Step One | Activities

Enter 1 activity per objective. Once all sections have been completed, you may continue with data entry.

Icon Key:
▤ No Activities Submitted   ▤ Activities Submitted
👥 No Data Entry Submitted   👥 Data Entry Submitted

| Export Data ▾ | Step Two |

BIOL2402.V04-Anatomy and Physiology I ▤👥   BIOL2402.V05-Anatomy and Physiology II ▤👥

Teamwork   Activity Submitte

To include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.

Description:
Group project: Students will work in groups to examine a living or preserved specimen of an organism and explain its classification in terms of phylogeny in an oral presentation

Files:
Group Project.docx

🗑

Notice that the activities icon will appear in **blue** once the activity and file is entered for the specific course.

To edit the activity description or to replace the uploaded file, simply click on the text to make the necessary modifications. Click anywhere on the page to exit the edit section. Your changes will save automatically.

Use the **delete** icon to delete both the activity description and the file.

Step One | Activities

Enter 1 activity per objective. Once all sections have been completed, you may continue with data entry.

Icon Key:
No Activities Submitted   Activities Su
No Data Entry Submitted   Data Entr

| Export Data ▾ | Step Two |

Clicking on **Step Two** button on top left-hand side will open the data entry page for the selected course.

BIOL2402.V04-Anatomy and Physiology II ▤👥   BIOL2402.V05-Anatomy and Physiology II ▤👥

Data Entry: Scoring Rubric (4 Excellent, 3 Good, 2 Fair, & 1 Poor)

After opening the Data Entry page, the **Data Entry** icon next to the selected course will appear as empty. This means that no data information has been entered. You will have the option to rate students per criteria level as defined in the institutional rubric (4 Excellent, 3 Good, 2 Fair, & 1 Poor). Begin to indicate student performance levels per criteria.

The **Data Entry** icon will be empty until information is submitted. The data entry icon will appear blue when completed rating for that section has been entered.

Selections made will be saved automatically.

Click on **View All Records** to view your entire course roster.

Notice that you will see the course roster for the specific section and columns for each core objective and criteria. You can click on the abbreviated core objective and criteria on the column header to view the descriptions and to download and view the specific core objective rubric.

Begin to indicate student performance levels per criteria by clicking on the **scoring dropdown menu** and selecting the attained score. Remember that students who are classified as "NA" are students who were never assessed.

Click on the individual criteria on the header to view the core objective and criteria descriptions.

You can download a copy of the institutional rubric for the specific core objective by selecting the PDF icon seen at the end of the description

Selected scores will automatically tally and appear on the last column.

Your work is automatically saved.

Changes to the selected scores will automatically save. Notice that the **Data Entry** icon will appear **blue** when completed scoring for that section has been entered. Repeat the steps for every course section listed. *Note: All criteria must have a selection to submit your signature.*

Submit your signature when the **Data Entry** icon turns **blue** for all your courses listed. You should now see that both the **Activities** and the **Data Entry** icons are **blue**. **Click** on the signature box and hit **Submit**.

Step Two | Data Entry
Enter student learning outcome attainment for this course.

Icon Key: No Activities Submitted · Activities Submitted · No Data Entry Submitted · Data Entry Submitted

Export Data · Step One

Signature:
☑ I have completed all data entry for the semester. · Submit

Your signature has been submitted. Thank you!

BIOL2402.V01-Anatomy and Physiology II · BIOL2402.V02-Anatomy and Physiology II · BIOL2402.V03-Anatomy and Physiology II

You may select each column header to review the objective and criteria descriptions.

Teamwork (TW): To include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.
Criteria #1 (C1): The student makes a quality contribution to the team activity

Both the Activities and Data Entry icon will turn **blue** when all information has been entered.

Click the signature box and Submit your signature when you have completed entering information for all your courses listed.

You will not be able to submit your signature until information for all sections has been entered.

Submitting the signature concludes your reporting of core objectives.

All Done!

You have completed entering information regarding student learning outcomes for general education competencies when you submit your signature in the **Data Entry** page.

Feel free to print or export your activities and data entry information by going to the left-hand side of your screen and clicking on the **Export Data** icon. You can select Export to Excel to transfer material you entered in an excel spreadsheet.

We hope you found the JagPRIDE system easy to use and navigate. Contact the learning outcomes team if you experience any difficulty by sending an email to pride@southtexascollege.edu or by calling (956) 872-4411.